Sadhubella Education Society's
(Minority Institute)
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Date:-05/09/2016

Minutes of IQAC Meeting

The meeting of the IQAC was held on 02/09/2016 at 10.30 am in the Principal's Cabin.

Following members of the Cell were present.

Sr. No	Designation	Name
1	Chairperson	Principal Dr. Vasant Pandit Mali
2	IQAC Coordinator	Mr. Rajesh Kumar Singh
3	Management Representative	Mr.Nitin Bagwe (Secretary, Sadhubella Education Society)
4	Teaching Staff Member	Miss. Neetu C. Purswani
		Mr. R. H. Suryarao
		Mrs.Smita Chawak
		Mrs. Supriya Salvee
		Dr. Kalbande Dattatraya
5	Administrative Staff/Technical Staff	Mrs. Archana Verma
		Mrs.Muskan Hinduja
6	Student Representative	Miss. Pooja Sharma

The IQAC Coordinator Mr. Rajesh Kumar Singh welcomed all members of the Cell. He also introduced the new members who have joined IQAC from this academic year. The meeting was presided over by the Principal of the college Dr. Vasant Pandit Mali. Following matters were discussed as per the agenda.

Agenda No:- 01 To read and confirm the minutes of the last meeting held on 25/04/2016.

The Coordinator of the Cell read out the minutes of the last IQAC meeting and after discussion the minutes were confirmed unanimously.

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Agenda No 02:- To present and approve the Academic Calendar for the year 2016-17.

The Coordinator issued the copy of the Academic Calendar for the year 2016-17 to all members of the Cell. The members discussed on the calendar and pointed out that the schedule of examinations to be held during the current academic year has not been included in the calendar. The Coordinator informed the Cell that during the current academic year, the schedule of examinations of all programmes is to be decided by the University. This institution adheres to the examination schedule issued by the University. Finally calendar was approved for its implementation.

Agenda No 03:- To plan the Conferences, Seminars and Workshops.

The Coordinator informed the Cell that the institution intends to hold an International Conference on "Current Trends in Science, Social Sciences and Management" at Malaysia, somewhere in the first week of November 2016. He also informed that an International Conference is also planned to be held in the second week of May 2017 at Mauritius on "Emerging Trends and Challenges in Science, Technology and Society". Both conferences will be convened by Principal Dr. Vasant Pandit Mali.

The Cell planned to hold seminars on Obesity in Youth, Intellectual Property Rights, Mutual Funds, and GDPI in the second term of the current academic year.

Agenda No 04:- To introduce Skill and Personality development programme.

The Cell intends to organize Life Skill development programme for the enhancement of skill and employability of the learners. The said programme will be organised by Mrs. Smita Chawak, Coordinator , BMS and BCBI.

Agenda No 05:- To sign MOU's / Linkages with various organizations.

The IQAC has planned to sign MOU's / linkages with the University Library of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and Shri. A.B. College Deogao, Tq. Kannad, Dist. Aurangabad. The librarian of this college will contact the above said University Library and A.B. College and finalize these MOUs / linkages.

Agenda No 06:- To plan and organize study tour.

As a part of curriculum, the IQAC intends to organize a Study tour for the learners to involve them in the teaching and learning process. It was decided to take the learners to Kagziz Industries, Jaipur for the said study tour accompanied with the faculty members.

Agenda No 07:- To plan the efforts to be taken for making the campus eco friendly.

The members expressed the need for making the campus eco friendly. After discussion it was decided to plant the saplings in the front side of the college. The Principal, being specialized in Botany is given the entire responsibility of planting the saplings in the campus.

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Agenda No 08:- To conduct intercollegiate competition.

The Coordinator expressed the need for conducting intercollegiate competition in Cultural, Sports and Departmental Activities in the second term of the current academic year. The Cultural Committee is assigned the responsibility of conducting such competitions.

Agenda No 09:- Library Automation.

The librarian suggested that the institution should purchase SOUL 2.0 library management software which is developed by UGC INFLIBNET for the automation of the library. The Cell discussed on this issue and instructed the librarian to call for quotation from INFLIBNET Centre and place the order for the same in consultation with college authorities.

Agenda No 10:- To initiate the process for permanent affiliation of the institution.

The Principal informed the Cell that there is a need for the preparation and forwarding the application for permanent affiliation to the University of Mumbai. After discussion members consented for the same.

Agenda No 11:- To conduct a medical camp.

The incharge of College Women Development Cell had informed the IQAC that it intends to hold a medical camp for the benefit of the students, staff and community members. After discussion, considering the need for such camp, the IQAC granted its consent.

Agenda No 12:- Installation of vending machine.

Student representative Miss. Pooja Sharma requested the Cell to install a sanitary napkin vending machine for the benefit of the students. The members after discussion advised the Head of the Institution to take appropriate steps for the installation of the said machine.

Agenda No 13:- Induction of new members in the IQAC.

Mr. Rajesh Kumar Singh, the Coordinator informed the Cell that new members have been inducted into the Cell in place of old members i.e. The Chairman of the Cell, Dr. Vasant Mali in place of Mr. R. H. Suryarao, Dr. Vijay Sawant in place of Mr. Dilip Chawak, Dr. Kalbande D.T in place of Miss.Teena Kacchela, Miss. Neha Mishra in place of Miss. Anagha Kotekar, Miss Pooja Sharma in place of Miss. Kanchan Ahuja. The Cell extended a warm welcome to the new members.

Agenda No 14:- Result analysis of final year students of all programmes for the year 2015-16.

The Chairperson of Examination Committee presented the details of pass percentage of the learners for the academic year 2015-16 in the final year examinations. The pass percentage of B.Com is 64.15%, BMS is 64.71%, BCBI is 72.72% and M.Com is 92.59%. After going through the entire result of different programmes the IQAC members suggested that in the next academic year the teachers should put more efforts for the enhancement of the result of final year students.

Agenda No 15:- Any other matters with the permission of the Chair.

As there was no other matter brought forward before the Chair, the meeting ended with a vote of thanks to the Chair.

Mr. Rajesh Kumar Singh
IQAC Coordinator
Coordinator IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001

J. Watumull Sadhubella Girls College Ulhasnagar 421 001 Thane (India)

Dr. Vasant Pandit Mali
Principal
PRINCIPAL
Sadhubella Education Society's
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