Sadhubella Education Society's
(Minority Institute)

J. Watumull Sadhubella Girls College

Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Notice

Date:- 17/11/2016

The meeting of the IQAC will be held on 23/11/2016 at 12.30 p.m. in the class room No. 01, first floor, to discuss various matters connected with the progress of the institution. All members are requested to attend the same without fail.

Agenda

1. To read and confirm the minutes of the last meeting held on 02/09/2016.
2. To review the progress of the decisions taken in the last meeting.
3. Development of College Library Website.
4. To undertake Green Audit.
5. Any other matters with the permission of the Chair.

Mr. Rajesh Kumar Singh
IQAC Coordinator
Coordinator IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001

J. Watumull Sadhubella Girls College Ulhasnagar 421 001 Thane (India)

Dr. Vasant Pandit Mali
Principal
PRINCIPAL
Sadhubella Education Society's
Watumull Sadhubella Girls College
Ulhasnagar-421 001,, Dist. Thane

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Date:-25/11/2016

Minutes of IQAC Meeting Dated 23/11/2016

The meeting of the IQAC was held on 23/11/2016 at 12.30 pm in the college premises in room No. 01, first floor.

Following members of the Cell were present.

Sr. No	Designation	Name
1	Chairperson	Principal Dr. Vasant Pandit Mali
2	IQAC Coordinator	Mr. Rajesh Kumar Singh
5	Teaching Staff Member	Miss. Neetu C. Purswani
		Mr. R. H. Suryarao
		Mrs. Smita Chawak
		Mrs. Supriya Salvee
		Dr. Kalbande Dattatraya
6	Administrative Staff/Technical Staff	Mrs.Muskan Hinduja
7	Student Representative	Miss. Pooja Sharma

Before the commencement of the meeting, the IQAC Coordinator Mr. Rajesh Kumar Singh welcomed all members of the Cell. The meeting was presided over by the Principal of the college. Following matters were discussed as per the agenda.

Agenda No:- 01 To read and confirm the minutes of the last meeting.

The Coordinator of the Cell, Mr. Rajesh Kumar Singh read out the minutes of the last IQAC meeting held on 02/09/2016. After discussion, members confirmed the minutes.

Agenda No 02:- To review the progress of the decisions taken in the last meeting.

The Coordinator Mr. Rajesh Kumar Singh presented the details of the progress in the implementation of various decisions taken in the previous meeting.

a) The Academic calendar has been implemented in toto.

J. Watumull Sadhubella Girls College Ulhasnagar 421 001 Thane (India)

b) An International Conference was held on 05th November 2016 at Malaysia. More than 55 delegates participated in the conference. It was a grand success.

c) Assistant Professor, Mrs. Smita Chawak, the Coordinator of professional courses (BMS, BCBI) informed the house that Skill Development programme was conducted for the students in the college premises.

d) The Librarian, Dr. Kalbande D.T. informed the Cell that two MOUs/ linkages have been signed with the university library, Dr. B. A. M. U. Aurangabad and Shri A. B. College Aurangabad.

e) Assistant Professor, Mrs. Smita Chawak, informed the Cell that she has prepared the entire plan of the study tour and she had necessary discussion with the tour organiser.

f) Dr. Vasant Pandit Mali informed that about 20 plants / saplings have been planted inside the campus by spending Rs. 15000/- as the first step towards making the campus eco-friendly.

g) The in- charge of Cultural Committee presented the schedule of various competitions to be held in the second half of the current academic year.

h) The Librarian informed that for library automation, the institution has purchased SOUL 2.0 (LE) library management software.

i) The Principal informed that the preparation for permanent affiliation is in full swing at the college level.

j) The in-charge of college WDC informed the Cell that the process of contacting various doctors/ specialist is in progress for the conduct of Health Check-up Camp.

k) The Principal informed that quotations will be invited for the purchase of sanitary napkin vending machine. As soon as quotations are received, the same will be placed before the college purchase committee for necessary sanction.

Agenda No 03:- Development of College Library Website.

The Librarian expressed the need for a separate library website, which is free of cost and will be developed by the librarian himself. The members consented for the same and also appreciated his suggestion.

Agenda No 04:- To undertake Green Audit

The Principal being the subject expert, intends to hold the Green Audit for the institution. The members welcomed his suggestion and consented for the same.

Agenda No 05:- Any other matters with the permission of the Chair.

As there was no other matter brought forward before the Chair, the meeting ended with a vote of thanks by IQAC Coordinator Mr. Rajesh Kumar Singh.

Mr. Rajesh Kumar Singh
IQAC Coordinator
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