



**Sadhubella Education Society's
(Minority Institute)
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane**

Notice

Date:- 02/01/2017

The meeting of the IQAC will be held on 10/01/2017 at 01.00 p.m. in the College library, first floor, to discuss activities to be conducted for the remaining part of the current academic year. All members are requested to attend the same.

Agenda

1. To read and confirm the minutes of the last meeting held on 23/11/2016.
2. To review the progress of the decisions taken in the earlier meetings of current academic year.
3. Compliance of the recommendation of the local inquiry committee.
4. To hold the meeting of College Alumni.
5. Self Appraisal of Teaching and Non Teaching Staff
6. Any other matters with the permission of the Chair.

Mr. Rajesh Kumar Singh
COORDINATOR IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001



Dr. Vasant Pandit Mali
Principal

PRINCIPAL
Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001,, Dist. Thane



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(Minority Institute)**

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Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Date:-11/01/2017

Minutes of IQAC Meeting Dated 10/01/2017

The meeting of the IQAC was held on 10/01/2017 at 01.00 pm in the college library, first floor.

Following members of the Cell were present.

Sr. No	Designation	Name
1	Chairperson	Principal Dr. Vasant Pandit Mali
2	IQAC Coordinator	Mr. Rajesh Kumar Singh
3	Management Representative	Mr. Nitin Bagwe (Secretary, Sadhubella Education Society)
4	Teaching Staff Member	Miss. Neetu C. Purswani
		Mr. R. H. Suryarao
		Mrs. Supriya Salvee
		Dr. Kalbande Dattatraya
5	Administrative Staff/Technical Staff	Mrs. Archana Verma
		Mrs. Muskan Hinduja
6	Student Representative	Miss. Pooja Sharma

The IQAC Coordinator Mr. Rajesh Kumar Singh welcomed all members of the Cell. The meeting was presided over by the Principal of the college. Following matters were discussed as per the agenda.

Agenda No:- 01 To read and confirm the minutes of the last meeting held on 23/11/2016.

The Coordinator of the Cell Mr. Rajesh Kumar Singh read out the minutes of the last IQAC meeting held on 23/11/2016. After discussion, members confirmed the minutes.



Agenda No 02:- To review the progress of the decisions taken in the earlier meetings of the current academic year.

Mr. Rajesh Kumar Singh informed the house that few decisions taken in the earlier meetings are yet to be implemented – a) Holding of intercollegiate competition. B) Preparation for LIC visit for Permanent Affiliation C) Purchase of Vending Machine D) Conduct of Green Audit. He further informed that these decisions will be implemented before the end of the current academic year.

Agenda No 03:- Compliance of the recommendations of the Local Inquiry Committee.

The Principal informed the Cell , the University Committee that visited the college, for continuation and extension of affiliation has given its observations. He further informed that fulfillment of their observations is necessary for getting permanent affiliation to the institution. After discussion members promised that more efforts will be put to fulfill all conditions laid down by the said committee.

Agenda No 04:-To hold the meeting of College Alumni.

The IQAC Coordinator brought to the notice of all members that, there is a need for conducting a meeting of College Alumni to interact with them in connection with the progress of the institution and the requirement of their support for the holistic development of the learners. After discussion, 28/01/2017 was fixed for the meeting with alumni. Assistant Professor, Mrs. Smita Chawak was assigned the duty of arranging the meeting by issuing necessary notices to that effect.

Agenda No 05:- Self Appraisal of Teaching and Non Teaching Staff

The Principal informed the Cell that as per the university norms and service conditions it is mandatory for every employee to prepare and forward the self appraisal report in the prescribed format to the college office before the end of every academic year. After discussion the committee fixed 30th April 2017 as the last date for the submission of the Appraisal Report.

Agenda No 06:- Any other matters with the permission of the Chair.

As there was no other matter brought forward before the Chair, the meeting ended with a vote of thanks by IQAC Coordinator Mr. Rajesh Kumar Singh.


Mr. Rajesh Kumar Singh
IQAC Coordinator
Coordinator IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001




Dr. Vasant Pandit Mali
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