



**Sadhubella Education Society's
(Minority Institute)**

J. Watumull Sadhubella Girls College

Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

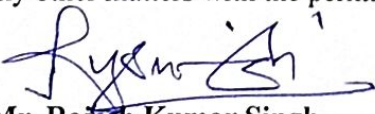
Notice

Date:- 13/06/2017

All members of the Internal Quality Assurance Cell are hereby informed that the meeting of the Cell is scheduled to be held on 20/06/2017 at 10.30 AM in the Principal's Cabin to discuss various quality enhancement activities to be planned and implemented during the current Academic year 2017-18.

Agenda

1. To read and confirm the minutes of the last meeting of IQAC held on 19/04/2017.
2. To present and approve the Academic Calendar for the year 2017-18.
3. Installation of CCTV cameras.
4. To introduce skill development programmes.
5. To plan and organize study tour.
6. To introduce vermiculture.
7. To plan for tree plantation.
8. To sign MOU's with various organizations.
9. Induction of new members in the IQAC.
10. To plan the Conferences, Seminars and Workshops for current academic year.
11. To encourage the students to participate in various sports/cultural activities.
12. Any other matters with the permission of the chair.


Mr. Rajesh Kumar Singh

**IQAC Coordinator
Coordinator IQAC**

**J. Watumull Sadhubella Girls College
Ulhasnagar-421 001**




Dr. Vasant Pandit Mali
Principal

PRINCIPAL
Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001,, Dist. Thane



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Date:-24/06/2017

Minutes of IQAC Meeting

The meeting of the IQAC was held on 20/06/2017 at 10.30 am in the Principal's Cabin.

Following members of the Cell were present.

Sr. No	Designation	Name
1	Chairperson	Principal Dr. Vasant Pandit Mali
2	IQAC Coordinator	Mr. Rajesh Kumar Singh
3	Management Representative	Mr. Nitin Bagwe (Secretary, Sadhubella Education Society)
4	Teaching Staff Member	Miss. Neetu C. Purswani
		Mr. R. H. Suryarao
		Mrs. Supriya Salvee
		Mrs. Smita Chawak
		Dr. Kalbande Dattatraya
5	Administrative Staff/Technical Staff	Mrs. Archana Verma
		Mrs. Muskan Hinduja
6	Student Representative	Miss. Pooja Sharma

The IQAC Coordinator Mr. Rajesh Kumar Singh welcomed all members of the Cell. He also introduced the new members who have joined IQAC from this academic year. The meeting was presided over by the Principal of the college Dr. Vasant Pandit Mali. Following matters were discussed as per the agenda.



Agenda No:- 01 To read and confirm the minutes of the last meeting held on 19/04/2017

The coordinator of the cell Mr. Rajesh Kumar Singh read out the minutes of the last IQAC meeting held on 19/04/2017 . After discussion the minutes were confirmed unanimously.

Agenda No:- 02 To present and approve the Academic Calendar for the year 2017-18.

The coordinator issued the copy of the Academic Calendar of the year 2017-18 to all members of the cell. The members discussed on the calendar and the same was approved for implementation.

Agenda No:- 03 Installation of CCTV cameras.

The Principal informed the Cell that as per the university norms and the directives of Joint Director, it is mandatory for every college to install CCTV cameras in the college premises for the safety and security of students, staff and college property. Accordingly this institution has installed 16 cameras the campus.

Agenda No:- 04 To introduce skill development programmes.

The Coordinator of the professional courses Asst. Prof. Smita Chawak informed the house that, it has been decided to introduce skill development programmes in collaboration with Art of Living and NSDC, Pidilite and Tech Mahindra.

Agenda No:- 05 To plan and organize study tour.

Asst. Prof. Sharmila Karve informed the Cell that, this year it has been decided to visit Goa under industrial visit as a part of the curriculum. The Principal instructed Asst. Prof. Smita Chawak, Asst. Prof. Jyoti Lulla and Asst.Prof. Sharmila Karve to make necessary arrangements for students travel, budget, places of visit, accommodation etc. well in advance and a report to that effect be submitted to him for his approval.

Agenda No:- 06 To introduce vermiculture.

The IQAC coordinator Mr. Rajesh Kumar Singh brought to the notice of the members of the Cell that the college has initiated the process of vermiculture to produce fertilizer for plants in the campus. The members appreciated the initiative taken by the institution for the production of manure as it is the need of the hour.

Agenda No:- 07 To plan for tree plantation.

The NSS coordinator informed that, during this year the unit has planned to plant saplings in the college premises to create greenery in the campus. The IQAC consented for such tree plantation.

Agenda No:- 08 To sign MOU's with various organizations.

Asst. Prof. Smita Chawak informed the house that, efforts are being made to sign MOU with Udyogini, Tech Mahindra Foundation , for conducting employment based training and placement programme. The Cell welcomed the initiative taken by concerned teacher and granted its approval.



Agenda No:- 09 Induction of new members in the IQAC.

The Coordinator of IQAC informed the house that a new member Asst. Prof. Sharmila Karve has been inducted in the Cell in place of Asst. Prof. Kiran Menghani. The members welcomed the new entrant and gave good wishes to work for the enhancement of the quality in higher education.

Agenda No:- 10 To plan the Conferences, Seminars and Workshops for current academic year.

The principal brought to the notice of the Cell that he is planning to hold a Multidisciplinary International Conference on "Innovative Ideas in the field of Science, Social Science and Management" at Bali, Indonesia. He also intends to hold a seminar under the resource person Padmashree Dr. Sharad Kale on "Solid Waste Management" in the college.

Asso. Prof. Neetu C. Purswani informed the house that she intends to organize a one day State Level Workshop on " Research Methods, Human Resource, GST and Digital Banking" in the college premises.

The IQAC welcomed the initiative taken by the Head of the institution and his team members with regard to conducting of conferences, seminars and workshops during the current academic year.

Agenda No:- 11 To encourage the students to participate in various sports/cultural activities.

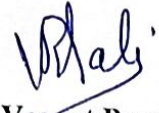
The IQAC showed its dissatisfaction over the poor participation of the students of this college in sports and cultural activities at university/state/national level. During this year Cell wants that the faculty members and sports director should put more efforts to provide necessary guidance, training and other requirements to the students so as to enable them to participate in sports and cultural activities at different levels. The Cell also promised that necessary finance will be made available for such activities.

Agenda No 12:- Any other matters with the permission of the chair.

As there was no other matter brought forward before the chair, the meeting ended with a vote of thanks to the chair.


Mr. Rajesh Kumar Singh
Coordinator IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001




Dr. Vasant Pandit Mali
Principal
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