



**Sadhubella Education Society's
(Minority Institute)**

J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Notice

Date:- 19/06/2018

All members of the Internal Quality Assurance Cell are hereby informed that the meeting of the Cell is scheduled to be held on Thursday the 5th July 2018 at 11 AM in the Principal's Cabin to discuss various quality enhancement activities to be planned and implemented during the current Academic year 2018-19.

Agenda

1. To read and confirm the minutes of the last meeting of IQAC held on 16/04/2018.
2. Welcoming of new members inducted as per the guidelines of NAAC.
3. To present and approve the Academic Calendar for the year 2018-19.
4. To sign MOU's with various organizations.
5. To arrange a workshop on Vigilance, Awareness and Safety in association with Hindustan Petroleum Corporation.
6. Celebration of World Disaster Management Day.
7. To organize Multidisciplinary International Conference at Paris.
8. To plan and organize study tour.
9. Any other matters with the permission of the chair.



Mr. Rajesh Kumar Singh
IQAC Coordinator
Coordinator IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001





Dr. Vasant Pandit Mali
Principal

PRINCIPAL
Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001,, Dist. Thane



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Date:-06/07/2018

Minutes of IQAC Meeting Dated 05/07/2018

The meeting of the IQAC was held on 05/07/2018 at 11.am in the Principal's Chamber.

Following members of the Cell were present.

Sr. No	Name	Designation
1.	Dr. Vasant Pandit Mali	Principal/ Chairman of IQAC
2.	Mr. Rajesh Kumar Singh	IQAC Coordinator
3.	Mr. Nitin Bagwe	Secretary/ Management Representative
4.	Prof. Neetu C.Purswani	Teacher
5.	Mr. R.H. Suryarao	Teacher
6.	Ms.Supriya Salvee	Teacher
7.	Ms.Smita Chawak	Teacher
8.	Ms.Sharmila Karve	Teacher
9.	Dr. Dattatraya Kalbande	Teacher
10.	Mr. Thakur Bhimsingh	Sr. Administrative Officer Representative
11.	Ms. Archana Verma	Administrative Staff Representative
12.	Mr. S.T. Mahajan	Nominee from local society
13.	Darshana Patel	Student Representative
14.	Dr. D'mello John	Employer Nominee

The meeting was presided over by the Principal of the College. Following matters were discussed as per the Agenda.

Agenda No. 01:-To read and confirm the minutes of the Cell's meeting held on 16/04/2018

The IQAC Coordinator, Asst. Professor Mr. Rajesh Kumar Singh read out the minutes of the Cell's meeting held on 16/04/2018. After discussion, the Cell confirmed the minutes .



Agenda No. 02:-Welcoming of new members inducted as per the guidelines of NAAC.

The Principal extend a warm welcome to Mr. Bhimsingh Thakur (Sr. Administrative Officer), Dr. John D'mello and Mrs. Arpita Madan and congratulated them for becoming the member of the IQAC from this academic year for a period of five years.

Agenda No. 03:-To present and approve the Academic Calendar for the year 2018-19.

The Coordinator Mr. Rajesh Kumar Singh presented the academic calendar for the year 2018-19. The copies of the same were issued to all members. After going through the calendar in detail, the Cell approved the same and consented for its implementation and upload on college website.

Agenda No. 04:-To sign MOU's with various organizations.

Assistant Professor Mrs. Smita Chawak informed the Cell that the institution has already signed a MOU with "E-Learning" institute on 11/06/2018 to train the students appearing for UPSC and MPSC examinations. The MOU is for a period of three years. She further informed that the regular sessions of teaching will commence from 12th February 2019. She also informed that the college has received a proposal from Pidilite Industries to sign a MOU with them for training the students to enhance their artistic skills.

Agenda No. 05:-To arrange a workshop on Vigilance, Awareness and Safety in association with Hindustan Petroleum Corporation.

Mr. Rajesh Kumar Singh, Programme Officer of NSS Unit of this college informed the Cell that the Alumni Association of the college intends to hold a workshop on Vigilance, Awareness and Safety in association with Hindustan Petroleum Corporation in the college premises. He brought to the notice of the member the special significance of this workshop as this institution is for girls students only.

Agenda No. 06:-Celebration of World Disaster Management Day.

The Principal informed the members that this year the institution intends to celebrate World Disaster Management Day which falls on 12/10/2018. On this day, the institution intends to hold a training programme- "Disaster Management Training" in Association with Ulhasnagar Municipal Corporation in the college campus. The members welcomed the initiative taken by the institution to arrange such training programme which is the need of the hour.

Agenda No. 07:-To organize Multidisciplinary International Conference at Paris.

The Principal brought to the notice of the Cell that he intends to hold a Multidisciplinary International Conference on "Innovative Ideas in the fields of Science, Technology, Social Science and Humanity" at Paris (France) somewhere in the month of May 2019. The members welcomed his initiative of holding a conference at the international level.



Agenda No. 08:-To plan and organize study tour.

Under the study tour, the Coordinator of Professional Courses Mrs. Smita Chawak informed the house that she intends to visit the APMC market at Vashi (New Mumbai) along with 40-50 students. Such visit will help the learners to understand supply chain management, wholesale and retail distribution of agricultural products in the New Mumbai area. The Cell gave its consent for the same.

Agenda No. 09:-Any other matters with the permission of the chair.

As there was no other matters to be discussed, the meeting ended with the vote of thanks to the chair.



Mr. Rajesh Kumar Singh
IQAC Coordinator

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Dr. Vasant Pandit Mal

Principal
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