Sadhubella Education Society's
(Minority Institute)
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Notice

Date: 07/06/2019

All members of the Internal Quality Assurance Cell are hereby informed that the meeting of the Cell is scheduled to be held on Monday the 17th June 2019 at 11.30 AM in the College Library to discuss various quality enhancement activities to be planned and implemented for the Current Academic year 2019-20.

Agenda

1. To read and confirm the minutes of the last meeting of IQAC held on 23/04/2019.
2. To present and approve the Academic Calendar for the year 2019-20.
3. To sign MOU's with various organizations.
4. Action on Self Appraisal Report.
5. To plan and organize study tour.
6. To plan for First and Third Semester End examinations.
7. To plan and implement internship training with Bombay Stock Exchange.
8. To plan and conduct workshops/seminars related to curriculum.
9. To organize intercollegiate competitions.
10. Any other matters with the permission of the chair.

S. Salvee

Ms. Supriya Salvee
IQAC Coordinator
Coordinator IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001

J. Watumull Sadhubella Girls College Ulhasnagar 421 001 Thane (India)

Dr. Vasant Pandit Mali
Principal
PRINCIPAL
Sadhubella Education Society's
Watumull Sadhubella Girls College
Ulhasnagar-421 001,. Dist. Thane

Sadhubella Education Society's
(Minority Institute)

J. Watumull Sadhubella Girls College

Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Date:-20/06/2019

Minutes of IQAC Meeting Dated 17/06/2019

The meeting of the IQAC was held on 17/06/2019 at 11.30 am in the College Library.

Following members of the Cell were present.

Sr. No	Name	Designation
1.	Dr. Vasant Pandit Mali	Principal/ Chairman of IQAC
2.	Ms.Supriya Salvee	IQAC Coordinator
3.	Mr. Nitin Bagwe	Secretary/ Management Representative
4.	Prof. Neetu C.Purswani	Teacher
5.	Mr. Rajesh Kumar Singh	Teacher
6.	Ms.Smita Chawak	Teacher
7.	Ms.Sharmila Karve	Teacher
8.	Dr. Dattatraya Kalbande	Teacher
9.	Mr. Thakur Bhimsingh	Sr. Administrative Officer Representative
10.	Ms. Archana Verma	Administrative Staff Representative
11.	Mr. S.T. Mahajan	Nominee from local society
12.	Ms. Darshana Patel	Student Representative
13.	Dr. D'mello John	Employer Nominee

The meeting was presided over by the Principal of the College. Following matters were discussed as per the Agenda.

Agenda No.01:-To read and confirm the minutes of the last meeting of IQAC held on 23/04/2019.

Ms. Supriya Salvee read out the minuets of the IQAC meeting held on 23/04/2019. The Cell after discussion confirmed the minutes unanimously.

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Agenda No. 02:-To present and approve the Academic Calendar for the year 2019-20.

The proposed academic calendar was presented before the IQAC by the team appointed for the same. A detailed discussion took place on this issue and finally the calendar was approved for its implementation.

Agenda No. 03:-To sign MOU's with various organizations.

Asst. Prof. Smita Chawak brought to the notice of the Cell that she received two proposals for signing MOUs- 1. ITAA Education (Institute of Taxation - Accounting & Advertising) 2.EduBridge Pvt. Ltd. in collaboration with Citi Bank and NSDC. The members welcomed the same and accorded its consent.

Agenda No. 04:- Action on Self Appraisal reports.

The Principal informed the Cell that he has gone through the Self Appraisal Reports of all employees for the academic year 2018-19 and has prepared letters to each teacher/employee giving the details of the areas in which his/her efforts are required during the current academic year. The progress of the implementation of such advisories will be reviewed in the last meeting of the IQAC scheduled to be held in the last week of April 2020.

Agenda No. 05:- To plan and organize study tour.

Asst. Prof. Smita Chawak proposed a study tour to SEBI and Team Global Logistics Company for the learners as a part of their curriculum. The Cell appreciated the initiative and granted its approval.

Agenda No. 06:-To plan for First and Third Semester End examinations.

The Chairperson of the Examination Committee informed the Cell that from this academic year SEM-I and SEM-III examinations will be conducted by the College on behalf of University in the College premises. Accordingly there is a need for preparation of exam schedule and issue the same to the learners well in advance as per new guidelines. The Cell discussed this issue and instructed the Examination Committee to adhere the new guidelines in all respects.

Agenda No. 07:-To plan and implement internship training with Bombay Stock Exchange.

The Principal brought to the notice of the members that the College has sent a proposal to Bombay Stock Exchange for the internship of the learners to get on board training for a period of eight days. The Cell appreciated the initiative taken by the College and consented for the same.

Agenda No. 08:-To plan and conduct workshops/seminars related to curriculum.

The members expressed their desire to hold a workshop on how to use the software- Tally for making accounting simpler and easy. The Principal intends to hold a one day seminar on "Sexual

Harassment at Work Place" at the state level. So also Ms. Supriya Salvee intends to hold a seminar on "Women's Violence and Cyber Crime". After discussion the Cell consented to hold the above referred workshops and seminars during current academic year. The IQAC also advised the faculty members to arrange seminars/workshops/sessions/symposium/conference at University/State/National/International level as well.

Agenda No. 09:-To organize intercollegiate competitions.

To enhance the communication skill, confidence, reading and understanding of literature, accurate pronunciation etc. the faculty members intends to hold "Katha Kathan" intercollegiate competition for the students of this College and neighbouring Colleges. After discussion, the Cell granted its permission for the same.

Agenda No. 10:-Any other matters with the permission of the chair.

As there was no other matter to be discussed, the meeting ended with the vote of thanks to the chair.

S. Salvee

Ms. Supriya Salvee
IQAC Coordinator
Coordinator IQAC
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