Annual Quality Assurance Report (AQAR)

2013-14

Sadhubella Education Society's

J. WATUMULL SADHUBELLA GIRLS COLLEGE

Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	J. Watumull Sadhubella Girls College
1.2 Address Line 1	Near Government Dispensary
Address Line 2	-----
City/Town	Ulhasnagar
State	Maharashtra
Pin Code	421001
Institution e-mail address	sadhubella@gmail.com
Contact Nos.	0251-2731736
Name of the Head of the Institution:	Shri R. H. Suryarao
Tel. No. with STD Code:	0251-2705387
Mobile:	9890054513
Name of the IQAC Co-ordinator:	Mr. Rajesh Kumar Singh

Mobile: 9561508378

IQAC e-mail address: iqacsadhubella2018@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:** **EC/32/307 (03/05/2004)**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: **http://sadhubellacollege.org**

Web-link of the AQAR: http://sadhubellacollege.org/wp-content/uploads/2018/12/Sadhubella-AQAR-2013-14.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**C++**	**66.00**	**3rd May 2004**	**5 Years**

1.7 Date of Establishment of IQAC : DD/MM/YYYY **20/07/2005**

1.8 AQAR for the year *(for example 2010-11)* **2013-14**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College **Yes** ☑ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes [ ] No [ ]

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes [ ] No [ ]

Type of Institution Co-education [ ] Men [ ] **Women** [✓]

Urban [✓] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [ ]

Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [ ] Science [ ] **Commerce** [✓] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [ ]

1.12 Name of the Affiliating University *(for the Colleges)* **University of Mumbai, Mumbai**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	--		
University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (*Specify*)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	06
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	00
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	01
2.9 Total No. of members	12

2.10 No. of IQAC meetings held 02

2.11 No. of meetings with various stakeholders No. 04 Faculty 01

Non-Teaching Staff Students 01 Alumni 01 Others 01

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No [√]

If yes, mention the amount Nil

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 02 International -- National -- State 01 Institution Level 01

(ii) Themes

1. Seminar on Personality Development by Mr. Sushant Sinha date 25/01/2014.
2. State level Seminar on Faculty Development Programme on Research Methodology Resource Person: Dr. Sunil Karve and Dr. Raju from TCS dated 12/04/2014

2.14 Significant Activities and contributions made by IQAC

1. IQAC successfully conducted State Level Seminar (FDP).
2. Student's feedback on teachers was collected to monitor the performance of the teaching learning activities.
3. Recommendation by IQAC to the authorities for permanent affiliation.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action	Achievements
1. Sessions on Personality Development to be arranged. 2. Cells & forums to conduct programmes for skill development. 3. Career guidance & placement to be emphasized. 4. Women empowerment. 5. Organise faculty development programme.	1. Sessions taken on student's personality development. 2. Aspiring Minds cell conducted skill enhancement programme. 3. Campus Interviews were arranged. 4. "Jagar Janivanchi" programme was arranged. 5. FDP on "Research Methodology"; 12/04/2014

2.15 Whether the AQAR was placed in statutory body Yes [√] **No** [ ]

Management [√] Syndicate [ ] Any other body [ ]

Provide the details of the action taken

It was decided that college should organise Inter-collegiate competitions.

Part – B
Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	--	--	--	--
PG	**01**	**--**	**01**	--
UG	**03**	**--**	**02**	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	-	--	--	--
Total	**04**	**--**	**03**	**--**

Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBSS/Core/Elective option / Open options

CBSGS (Credit Based Semester and Grading System)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**04**
Trimester	0
Annual	0

1.3 Feedback from stakeholders* Alumni **Yes** Parents **Yes** Employers No Students **Yes**
(On all aspects)

Mode of feedback : Online **No** Manual **Yes** Co-operating schools (for PEI) **No**

*** Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Revision of Syllabus of B.Com (Banking & Insurance).

1.5 Any new Department/Centre introduced during the year. If yes, give details. **No**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	**05**	**01**	**--**	

2.2 No. of permanent faculty with Ph.D. **01**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
--	--	--	**01**	--	--	--	--	--	**01**

2.4 No. of Guest and Visiting faculty and Temporary faculty **04** **04** **12**

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	--	**--**	**03**
Presented papers	--	**03**	**--**
Resource Persons	--	--	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. PPT Presentation
2. Assignments.
3. Project Works.

2.7 Total No. of actual teaching days during this academic year **180**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examinations are conducted as per University rules and Guidelines time to time.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--	01	--

2.10 Average percentage of attendance of students **75 %**

2.11 Course/Programme wise distribution of pass percentage :

Class	**Total number of students appeared**	**RR**	**O**	**A**	**B**	**C**	**D**	**F**	**Percentage**
T.Y.B.Com.	181	--	00	40	56	29	01	55	69.61
T.Y.B.M.S.	21	--	00	05	06	03	01	07	66.67
T.Y.B.B.I.	25	--	01	07	06	03	01	07	72.00
M.Com	48	--	02	23	19	00	00	04	91.67

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. By timely submission of Teaching Plans
2. Feedback form.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	**01**
UGC – Faculty Improvement Programme	**--**
HRD programmes	**01**
Orientation programmes	**--**
Faculty exchange programme	--
Staff training conducted by the university	--
Staff training conducted by other institutions	--
Summer / Winter schools, Workshops, etc.	**01**
Others – Bridge course for Ph. D.	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**03**	**00**	**00**	**-**
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1 Research Cell "Utkarsh" was established for teachers.
2 Teachers were motivated for Paper Presentation and Publication.
3 FDP Programme on Research Methodology 12/04/2014.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	**01**	--	--
Non-Peer Review Journals	-	-	-
e-Journals	-	-	-
Conference proceedings	**05**	-	-

3.5 Details on Impact factor of publications :

Range -- Average - h-index - Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	-	-	-
Minor Projects	-	-	-	-
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects *(other than compulsory by the University)*	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. -- Chapters in Edited Books --

ii) Without ISBN No. --

3.8 No. of University Departments receiving funds from

UGC-SAP - CAS - DST-FIST -

DPE - DBT Scheme/funds -

3.9 For colleges Autonomy - CPE - DBT Star Scheme -

INSPIRE - CE - Any Other (specify) -

3.10 Revenue generated through consultancy -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	--	--	**01**	-	-
Sponsoring agencies	--	--	**Self**	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons 01

3.13 No. of collaborations International -- National -- Any other --

3.14 No. of linkages created during this year --

3.15 Total budget for research for current year in lakhs :

From Funding agency -- From Management of University/College Rs.500/-

Total Rs. 500/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them 00 00

3.19 No. of Ph.D. awarded by faculty from the Institution --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level 00 State level 00

National level 00 International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level -- State level --

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum - College forum -

NCC - NSS **05** Any other -

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

1. AIDS awareness Camp.
2. Tree Plantation
3. Visit to old Age home Shanti Prakashan Ashram.
4. Residential Camp at Hindu Seva Sangh Mamnoli.
5. Thalessemia Camp.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8574 sq.yards	--	Management	8574 sq. yards
Class rooms	06	--	Management	06
Computer Lab	01	--	Management	01
Seminar Halls	01	--	Management	01
No. of important equipments purchased (≥ 1-0 lakh) during current year.	01			
Value of the equipment purchased during the year (Rs. in Lakhs)	139298/-			
Others	--			

4.2 Computerization of administration and library

Administration is computerized including maintenance of accounts. Admission process is computerized. All documents are generated by using computers - printers.

Library is partially computerized in Master Software. Computers are available in the Library for access of E-Resources.

4.3 Library services:

	Existing		**Newly added**		**Total**	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	7643	1643245	1135	125864	8778	1769109
Reference Books	1579	268430	133	39177	1712	307607
Journals	08	9600	07	10500	15	20100
Specimen Copy	692	124560	65	13000	757	137560
e-Books	-----	------	-----	------	-----	------
e-Journals	-----	------	-----	------	-----	------
Digital Database	-----	------	-----	------	-----	------
CD & Video	-----	------	-----	------	-----	------
Others (specify)	-----	------	-----	------	-----	------

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	**13**	**08**	**2 mbps(BSNL)**			**03**	**01**	**01**
Added								
Total	**13**	**08**				**03**	**01**	**01**

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1) Internet facility is provided to Computer Lab.
2) Organize seminar on IT trends in collaboration with Aptech Computer Education. Dated 16/07/2013.
3) Computerization of library is in progress.

4.6 Amount spent on maintenance in lakhs :

i) ICT — Rs.1450/-

ii) Campus Infrastructure and facilities — Rs.25265/-

iii) Equipments — Rs.139298/

iv) Others — Rs.89389/-

Total : **Rs.255402/-**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

a) Seminars & Workshop based on Stress Management by Ruhani Mission.
b) Students participation in career guidance.
c) Orientation Programme.
d) Placement Cell conducted campus drive.

5.2 Efforts made by the institution for tracking the progression

1. Class test assignments, Projects were given to students.
2. Feedback was collected, Analysed and accordingly action taken.
3. Faculties & Students attended Aviskar Programme.
4. Result analysis done.
5. Skill & Personality development activities were conducted.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
788	**117**	--	--

(b) No. of students outside the state **01**

(c) No. of international students **-**

Men	No	%
	00	00

Women	No	%
	905	**100%**

Last Year (2012-13)						**This Year (2013-14)**					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
829	**47**	**01**	**41**	**02**	**920**	**807**	**52**	**03**	**40**	**03**	**905**

Demand ratio* 1:1 Dropout : **02 to 04 %**

***In-house students are given preference. Merit list is displayed for students from other colleges and granted admission accordingly.**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Seminar based on various Exams of CA, CS & ICWA was organized.

No. of students beneficiaries **50**

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	-	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

1. Workshop on Career guidance.
2. Workshop on Careers in General Insurance.
3. Workshop on mutual funds was organized.
4. Motivational Sessions were taken by faculties.
5. Personality Development Programme.

No. of students benefitted: **100**

5.7 Details of campus placement

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed

5.8 Details of gender sensitization programmes

1. Jagar Janivancha Programme Initiated by Department of Technical & Higher Education, “Gender Justice & Equality of Men & Women”. Programme was arranged.
2. Safeguard for violence against women programme with collaboration of Police Department of Ulhasnagar.
3. Inauguration of Women Development Cell.
4. AIDS awareness camp.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level -- National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level - International level -

Cultural: State/ University level - National level - International level -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	**79**	**Rs. 825660/-**
Financial support from other sources	**12**	**Rs. 12000/-**
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level - National level - International level -

Exhibition : State/ University level - National level - International level -

5.12 No. of social initiatives undertaken by the students **05**

5.13 Major grievances of students (if any) redressed : **No**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To strive hard to scale greater heights of excellence in higher education.

Mission

Women empowerment through education; particularly through higher education to meet the challenge , socio-economic needs with human values and purposeful social responsibility and to achieve excellence with quality in every activity and make them self dependent to face today's complex and competitive worlds.

6.2 Does the Institution has a Management Information System : **Yes**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is framed by University of Mumbai. Teachers attend Refresher & Workshops for Curriculum Development. Faculty members Attended syllabus revision workshops..

6.3.2 Teaching and Learning

1. Group Discussion, Presentation, Assignments.
2. Field Visits, Project Work.

6.3.3 Examination and Evaluation

1. Internal Examinations are conducted in the college as per the University of Mumbai guidelines.
2. Conduct Test and Tutorial for internal evaluation.
3. Conduct topic wise tests, Practice Tests and classroom seminars by students.

6.3.4 Research and Development

1. Research Cell "Utkarsh" Developed.
2. Research Papers Publications by Staff.
3. FDP Programme organized.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Library purchased new books.
2. Library subscribed Journals.
3. Adequate physical facility available.
4. Computer lab with Internet connection.

6.3.6 Human Resource Management

1. Biometrics is use for keeping attendance.
2. New Staff recruited when vacancy arises.

6.3.7 Faculty and Staff recruitment

As per the UGC/ State Government/ University rules.

6.3.8 Industry Interaction / Collaboration :

1) 65 students visited at NSDC on 13th August and 19th August 2013.
2) Students visited at Alok Industries and Bharat potteries.

6.3.9 Admission of Students

1. Admission committee is formed.
2. Help desk for candidates intending to seek admission is available.

6.4 Welfare schemes for

Teaching Non-Teaching	i) 0% loan facilities is available for teaching & non-teaching staff as & when needed. ii) Financial assistance is provided to Class-IV employees at the time of emergencies / needs.
Students	i) Government Freeship / Scholarship are being implemented. ii) Instalment facilities are provide to the students for the payment of fees. iii) Provision for Financial Assistance in the form of Fees has been made by college authorities from welfare fund for poor and needy students.

6.5 Total corpus fund generated --

6.6 Whether annual financial audit has been done **Yes** √ No -

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No		Yes	Principal
Administrative	No		Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes [ ] No [No]

For PG Programmes Yes [ ] No [No]

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms? **NA**

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? **NA**

6.11 Activities and support from the Alumni Association

Alumni meetings are arranged & they provide feedback for improvement of the college.

6.12 Activities and support from the Parent-Teacher Association

Parents and Teachers Association Meeting organized & were received suggestions for betterment of their wards performance.

6.13 Development programmes for support staff

--

6.14 Initiatives taken by the institution to make the campus eco-friendly

Tree plantation done.
Campus Cleaning

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1) Aspiring minds cell formed for personality development of students.
2) A week of Guest Lectures for BMS and BBI.
3) Seminar for Departmental Heads.
4) FDP programme on Research Methodology.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
1 Sessions on Personality Development to be arranged. 2 Cells & forums to conduct programmes skill development. 3 Career guidance & placement to be emphasized. 4 Women empowerment . 5 Organise faculty development programme.	1 Sessions taken on student's personality development. 2 Aspiring Minds cell was conducted for skill enhancement programme. 3 Campus Interviews were arranged. 4 "Jagar Janivanchi" programme was arranged. 5 FDP on "Research Methodology"; 12/04/2014

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Aspiring Minds
2. Faculty Development Programme on "Research Methodology"

Note:- For more details please check Annexure-iii

7.4 Contribution to environmental awareness / protection

1. Tree Plantation
2. Environment Concerns were discussed in Aspiring Minds Sessions.

7.5 Whether environmental audit was conducted? Yes [ ] No [**No**]

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

Strength:

1) Green Campus.
2) Qualified Experienced and dedicated faculty.

Weakness:

1) Insufficient space for Library.
2) Minimum Involvement in Research.

Opportunity:

1) Strengthening Research Atmosphere.
2) Organizing Seminar \ conferences.
3) Arranging Skill and Personality Development programme for students.

Challenges:-

1) Involvement of students in Extension Activities.
2) Organizing Departmental Activities.

8. **Plans of institution for next year**

1. Seminar, Workshops in house
2. Inter district competition on Marathi Songs.
3. Organizing programme on Women related issues and Development.

Name:-Mr. Rajesh Kumar Singh *Name:Dr. Vasant Pandit Mali*

(Signature of the Coordinator, IQAC) ***(Signature of the Chairperson, IQAC)***

Annexure i

Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

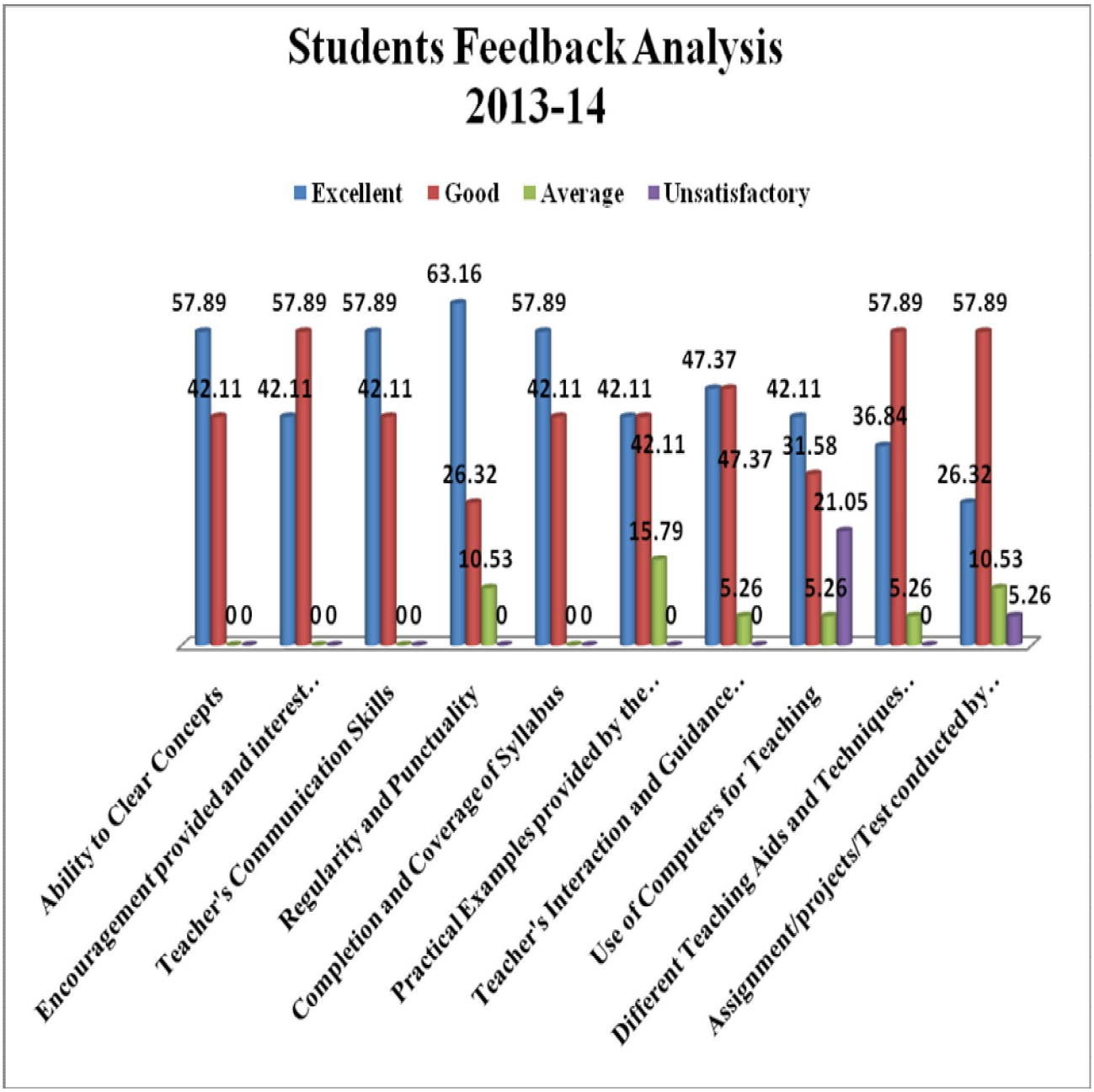
Academic Calendar: 2013-14

Month	Week	Particulars	Date
June	1	College Reopening	10/06/2013
		Orientation Seminar by BMS & BCBI for Junior College Students	03-04/06/2013
	2		
	3		
	4	Campus Placement	
July	1		
	2		
	3	Gurupornima	22/07/2013
	4		
August	1		
	2	Visit to NSDL of BMS and BCBI Students	
		Independence Day Celebration	15/08/2013
	3		
	4	Inauguration of Women Development Cell	
September	1	Internal Exams	
		Teachers Day	05/09/2013
	2	Ganpati Festival	09-11/09/2013
	3	Inter Collegiate Competition	
		Inauguration of NSS	
	4	NSS Day	
October	1	Term End Exam & ATKT Exam	
	2		
	3		
	4	Guest Lectures for BMS and BCBI	
November	1		
	2	College re-opens for Second Term	19/11/2013
	3		
	4		
December	1	AIDS Awareness Camp	
	2	Sadhubella Week	
	3	College Picnic	
		Annual Sports	
	4	Study Tour	
		Christmas Vacation	26/12/2013 to 01/01/2014

January	1	Campus Recruitments	
		Road Safety Week	
	2	Prize Distribution Function	
	3	Promotional Campaign (Orientation Seminar)	
	4	Personality Development Programme	
		Republic Day Celebration	26/01/2014
		Industrial Visit	
February	1		
	2	Internal Test	
		Guest Lectures for BMS & BCBI	
	3		
	4	Marathi Bhasha Diwas	27/02/2014
March	1	Term End Exam	
	2		
	3		
	4		
April	1		
	2	Faculty Development Programme	12/04/2014
	3		
	4		
May	1		
	2		
	3		
	4		

Annexure ii

Feedback Analysis



Annexure iii

Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Best Practice-I

TITLE:- "Aspiring Minds"

OBJECTIVES

1. Team spirit
2. Skill development
3. Personality development
4. Talent search
5. Knowledge enrichment
6. English speaking, vocabulary
7. Interaction

CONTEXT

The students of this college belong to various groups/ classes of the society. Many are from vernacular medium / conservative groups. It was necessary to provide a platform to these students for their personal grooming and growth. Aspiring mind has been providing this platform to the student of our college.

THE PRACTICE

The Aspiring Minds is scheduled ever Saturday. The topic for the week was declared on Monday so that the student could prepare for the following session. The college teaching staff conducted the sessions.

The session included activities with student's involvement like a role play, poster making, essay writing, elocution, brain storming, making documentaries, management games, quiz, newspaper reading, debate, PPT presentation etc.

The topics covered were dowry, current affairs, famous and inspiring personalities etc. The students were shown various interview skills, personal grooming and motivational videos. The staff held session on English communication and vocabulary.

EVIDENCE OF SUCCESS

Students regularly attended the inspiring minds sessions. Participation in the activities like role play elocution helps students to overcome stage fear. It also gives them a platform to showcase their acting and oratory talent some only discovered their talent in this session. With this newly gain confidence the student took more interest in the session. Newspaper reading helps them to get information on current affairs and increased their knowledge quotient. Poster competitions gave recognition to the artist of the college and PPT Presentation honed the technical skills of the students.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- Book review activity did not get good response.
- No funds/sponsorship, therefore the scope of the program had to be limited. Resources from outside cannot be arranged.

Best Practice-II

TITLE:-

Faculty Development Programme on "Research Methodology"

OBJECTIVES:-

- To impart adequate knowledge of the subject matter.
- To make participants familiar with techniques for different research approaches.
- To understand the application of right tools and techniques while conducting a research.
- To enhance the Analytical Skills.
- To facilitate researchers in writing research work.
- To provide a forum to exchange views, ideas and the latest innovation on research methodology.
- To improve faculty ability in carrying out research on research methodology.
- To impart professional practices relevant to technical education.
- To bring all the academicians together.
- To get insights into the fundamentals of research paper.
- To train and develop professionals in their area so that they can act as 'Resource Person' in guiding and motivating young students.
- To provide opportunities to further widen the knowledge and to pursue research.

CONTEXT:-

A faculty development programme is designed to train and develop professionals in personal development and entrepreneurship development so that they can act as resource person in guiding and motivating young minds. When we talk of Research Methodology we not only talk of Research Methods but also consider the logic behind the methods we use in the content of our research study and explain why we are using a particular method or technique so that research results are capable of being evaluated either by researchers or others. Today the profession of teaching has become quite challenging. Teachers are expected to be both effective teachers and researchers. A teacher can "teach" all day long and cover an intensive amount of material, but if students haven't learnt the material, the exercise is an enormous waste of time and energy. Being an educator is not just about sharing knowledge; it is about making sure that learners truly integrate this knowledge and derive learning out of it. Any teaching that does not result in effective learning is useless. Therefore, to be

an effective teacher, one needs to be able to deliver the domain knowledge using the most suitable tools. An effective teacher is also required to remain at the frontiers of knowledge in his/her areas of subject expertise and gain working knowledge of other domains as management is essentially interdisciplinary. For this, every teacher needs to continuously upgrade himself/herself by engaging in research. This Faculty Development Programme (FDP) is aimed at honing the teaching and research skills of prospective, new and seasoned management teachers, researchers and trainers.

PRACTICE:-

The programme began with traditional lighting of the lamp followed by introduction of the guest. The sessions was chaired by Dr. Sunil Karve (Director) Baba Saheb Gawde Institute of Management Studies and Dr. K. Raju (Consultant) Tata Consultancy Services.

Contents covered:

- Introduction to research paper and terms.
- Format of research paper.
- Explanation of key words.
- Unethical Behaviour and Plagiarism.
- Research methods.
- Research methodology.

The programme concluded with certificate distribution and thanks giving.

EVIDENCE OF SUCCESS:-

There were 59 participants from various colleges.

As per the feedback given by the participants,

- The overall content of the FDP presented was good.
- As per the views of participants the FDP conducted will be beneficial to them for their future as it has enhanced their knowledge and widen the scope for research.
- The participants felt that the Hospitality by the college was excellent and programme lived 'up to their expectation'.
- They suggested this kind of events should be arranged again in future.

PROBLEMS ENCOUNTERED:-

- Inadequate infrastructure for hosting the programme in college premises.
- Unavailability of sponsorships. Financial support from other sources.