Annual Quality Assurance Report (AQAR)
2016-17

Sadhubella Education Society's

J. WATUMULL SADHUBELLA GIRLS COLLEGE

Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission P. O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution	J. Watumull Sadhubella Girls College
1.2 Address Line 1	Near Government Dispensary
Address Line 2	-
City/Town	Ulhasnagar
State	Maharashtra
Pin Code	421001
Institution e-mail address	sadhubella@gmail.com
Contact Nos.	0251-2731736
Name of the Head of the Institution:	Dr. Vasant Pandit Mali
Tel. No. with STD Code:	0251 - 2705387
Mobile:	9421281551
Name of the IQAC Co-ordinator:	Prof. Rajesh Kumar Singh

Mobile: 9561508378

IQAC e-mail address: iqacsadhubella2018@gmail.com

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:** **EC/32/307 (03/05/2004)**
(For Example EC/32/A&A/143 dated 3-5-2004. This EC no. is available in the right corner- bottom of your institution's Accreditation Certificate)

1.5 Website address: **http://sadhubellacollege.org**

Web-link of the AQAR: http://sadhubellacollege.org/wp-content/uploads/2018/12/Sadhubella-AQAR-2016-17.pdf

For ex. http://www.ladykeanecollege.edu.in/AQAR2012-13.doc

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1st Cycle	**C++**	**66.00**	**3rd May 2004**	**5 Years**

1.7 Date of Establishment of IQAC : DD/MM/YYYY **20/07/2005**

1.8 AQAR for the year *(for example 2010-11)* **2016-17**

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

i. **AQAR- 2015-16** **Submitted Date:- 29/12/2018**

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College **Yes** ☑ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes [ ] No [ ]

Regulatory Agency approved Institution (eg. AICTE, BCI, MCI, PCI, NCI) Yes [ ] No [ ]

Type of Institution Co-education [ ] Men [ ] **Women** [✓]

Urban [✓] Rural [ ] Tribal [ ]

Financial Status Grant-in-aid [ ] UGC 2(f) [ ] UGC 12B [ ]

Grant-in-aid + Self Financing [✓] Totally Self-financing [ ]

1.11 Type of Faculty/Programme

Arts [ ] Science [ ] **Commerce** [✓] Law [ ] PEI (Phys Edu) [ ]

TEI (Edu) [ ] Engineering [ ] Health Science [ ] Management [ ]

Others (Specify) [ ]

1.12 Name of the Affiliating University *(for the Colleges)* **University of Mumbai, Mumbai**

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University	--		
University with Potential for Excellence	--	UGC-CPE	--
DST Star Scheme	--	UGC-CE	--
UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (*Specify*)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	07
2.2 No. of Administrative/Technical staff	02
2.3 No. of students	01
2.4 No. of Management representatives	01
2.5 No. of Alumni	01
2. 6 No. of any other stakeholder and community representatives	01
2.7 No. of Employers/ Industrialists	00
2.8 No. of other External Experts	01
2.9 Total No. of members	14
2.10 No. of IQAC meetings held	**06**

2.11 No. of meetings with various stakeholders No. 06 Faculty 02

Non-Teaching Staff Students 02 Alumni 01 Others 01

2.12 Has IQAC received any funding from UGC during the year? Yes [ ] No [✓]

If yes, mention the amount --

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. 11 International 02 National -- State -- Institution Level 09

(ii) Themes

Sr.No.	Date	Topic of Conference / Seminar	Resource Person
International Conference – 2			
01	05-11/11/2016	Current trends in Science, Social Sciences and Management	Dr. Sandesh Wagh Dr. Vasant Mali Dr. K. L. Tiwari Dr.B.N. Pande
2	12-16/05/2017	Emerging Trends and Challenges in Science, Technology and Society.	Prof. Rajan Santoo Dr.P.M.Dongre Dr.Sandesh Wagh
Institution Level - 09			
1.	26/06/2016	Seminar on Careers in Government Jobs	TIME
2.	04/07/2016 to 19/07/2016	Life Skill Development	NAAZ Foundation
3.	27/07/2016	Vedic Maths	Mr.Pankaj Deshmukh
4.	13/08/2016	Seminar on GST	Prof. Bhavna Binwani
5.	18/09/2016	Seminar on Soft Skill Development	Mr. Vijay M.
6.	05/12/2016	Seminar on Incidence of Obesity in Youth	Mrs. Madhuri Sadgir
7.	28/01/2017	Seminar on Mutual Funds	Mr. Inder Lulla
8.	30/01/2017	VLCC Seminar	Miss. Vritvi Sawant
9.	25/04/2017	GDPI Seminar	TIMES

2.14 Significant Activities and contributions made by IQAC

A number of activities were undertaken to ensure physical, psychological, economic well-being of the students. Women empowerment is our motto in undertaking all these activities. Medical check-up of students and lectures on health issues were organized. Vending machine was put up. Various special days were celebrated / observed to enlighten the students.

1) Preparation / Finalisation of AQAR for the academic year 2016-2017.
2) Collection of Feedback form from Students & Parents.
3) To enhance the spirit of research activities.
4) To organise medical camps.
5) To organise Inter-Collegiate Competitions.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year .

Plan of Action	Achievements
1. Library Automations & extensions	1. Library Automation with SOUL 2.0, Library Management software developed by INFLIBNETT centre, Ahmedabad. 2. Reading room was extended. 3. Library signed MOU with Library of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and Shri A.B.College, Deogaon.Tq. Kannad, Dist. Aurangabad.
2. Inter- Collegiate Competitions	Inter-Collegiate Competition Rainbow was organised 7 Competitions – Cultural, Sports and Departmental were conducted under Rainbow.
3. Beautifying Premises	Organised Tree Plantation in College premises. Cleaning activities were conducted by NSS Students under SWACHH BHARAT ABHIYAN
4. Collaborations	Life skill development program was organised by NAAZ foundation for seventeen days.
5. Additional Facilities	Vending Machine was provided in Girls Common Room. Additional ladies room along with sick room facility was formed.
6. Skill and Personality Development Programme.	1. Life Skill Development Programme by NAAZ on 04th to 19th July 2016. 2. Seminar on Vedic Mathametics by Mr. Pankaj Deshmukh. 27/07/2016 3. Seminar on Soft skill Development was organised. 4. VLCC Seminar was organised.
7. Campus Placement	1. 15 students were selected in ICICI Bank as Phone Banking Officer. 2. 03 Students were selected in ICICI Prudential Company. 3. 05 Students were selected in NAAZ as Coach.
8. Seminars and Workshops	1. Seminar on Careers in Government Jobs by TIME dated 26/06/2016 2. Vedic Maths by Mr.Pankaj Deshmukh dated 27/07/2016 3. Seminar on GST dated 13/08/2016 4. Seminar on Soft Skill Development by Mr. Vijay M. dated 18/09/2016

	5. Seminar on Incidence of Obesity in Youth dated 05/12/2016 6. Seminar on IPR by Miss. Sonam Kotwani dated 27/01/2017 7. Seminar on Mutual Funds dated 28/01/2017 8. VLCC Seminar 9. GDPI Seminar by TIMES dated 25/04/2017 10. Stress Management Workshop 11/08/2016 by Mansparsh. 11. International Conference on Current trends in Science, Social Sciences and Management dated 05-11/11/2016 at Malaysia. 12. International Conference on Emerging Trends and Challenges in Science, Technology and Society. Dated 12-16/05/2017 at Mauritius.

2.16 Whether the AQAR was placed in statutory body Yes [✓] No [ ]

Management [✓] Syndicate [ ] Any other body [ ]

Provide the details of Action Taken

Consent granted for making more collaboration and organizing National/International level conferences.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
Ph.D.	--	--	--	--
PG	01	--	01	--
UG	03	--	02	--
PG Diploma	--	--	--	--
Advanced Diploma	--	--	--	--
Diploma	--	--	--	--
Certificate	--	--	--	--
Others	-	--	--	--
Total	**04**	**00**	**03**	**--**
Interdisciplinary	--	--	--	--
Innovative	--	--	--	--

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

CBSGS (Credit Base Semester and Grading System)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	**04**
Trimester	0
Annual	0

1.3 Feedback from stakeholders* **Alumni** **Yes** Parents **Yes** Employers No Students **Yes**
(On all aspects)

Mode of feedback : Online **No** Manual **Yes** Co-operating schools (for PEI) **No**

*** Please provide an analysis of the feedback in the Annexure**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

University of Mumbai revised the Syllabus of M.COM, F.Y.B.M.S, and S.Y.B.C.B.I

1.5 Any new Department/Centre introduced during the year. If yes, give details. **No**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	**04**	**01**	**--**	**01 (Principal)**

2.2 No. of permanent faculty with Ph.D. **02**

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
01	00	00	00	**00**	**00**	**01**	00	**02**	00

2.4 No. of Guest and Visiting faculty and Temporary faculty **06** | **10** | 11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	**01**	**01**	**03**
Presented papers	**02**	**02**	--
Resource Persons	**01**	**03**	--

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Use of ICT tools in the teaching learning process i.e (LCD, OHP, Video, etc.)
2. Organised Guest Lectures on different topics.
3. Access of E-Resources i.e E-Books, E-Journals, E-Databases etc through remote access.
4. Practical study of Marketing Strategy of Government
5. Organized Study tour and Industrial Visits.

2.7 Total No. of actual teaching days during this academic year **180**

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination / Evaluation are conducted as per the guidelines laid down by the University of Mumbai from time to time.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

--	04	01

2.10 Average percentage of attendance of students

75 %

2.11 Course /Programme wise distribution of pass percentage :

Class	Total number of students appeared	O	A	B	C	D	F	Percentage
T.Y.B.Com.	183	03	38	42	22	14	64	65.03
T.Y.B.M.S.	25	00	04	08	04	05	04	84
T.Y.B.B.I.	33	00	11	06	06	05	05	84.84
M.Com	34	05	15	08	03	00	03	91.18

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

1. Preparation of Academic Calendar.
2. Collection of Teaching plans from every department.
3. Monitor execution of the teaching plan.
4. Obtain feedback from students and parents.
5. Analysis of results and feedback.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	*Number of faculty benefitted*
Refresher courses	--
UGC – Faculty Improvement Programme	--
HRD programmes	--
Orientation programmes	--
Faculty exchange programme	--
Staff training conducted by the university	**01**
Staff training conducted by other institutions	**03**
Summer / Winter schools, Workshops, etc.	**02**
Others – Bridge course for Ph. D.	--

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	**03**	-	00	-
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

1) Access to Millions of e-resources provided to the Students and Teachers for the research.
2) Staff members are encouraged / motivated to undertake the minor / major research projects.
3) To organise the Seminar / Conference at State/National / International Level.
4) Information about the Seminar / Conference organised by other institutions is being circulated & Staff members are relived to participate in the same.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	**04**	--	--
Non-Peer Review Journals	**--**	-	-
e-Journals	**--**	-	-
Conference proceedings	**--**	**01**	-

3.5 Details on Impact factor of publications :

Range -- Average - h-index - Nos. in SCOPUS -

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	-	NIL	-	-
Minor Projects	-		-	-
Interdisciplinary Projects	-		-	-
Industry sponsored	-		-	-
Projects sponsored by the University/ College	-		-	-
Students research projects *(other than compulsory by the University)*	-		-	-
Any other(Specify)	-		-	-
Total	-		-	-

3.7 No. of books published i) With ISBN No. **01** Chapters in Edited Books **01**

ii) Without ISBN No. --

3.8 No. of University Departments receiving funds from

UGC-SAP - CAS - DST-FIST -

DPE - DBT Scheme/funds -

3.9 For colleges Autonomy - CPE - DBT Star Scheme -

INSPIRE - CE - Any Other (specify) -

3.10 Revenue generated through consultancy -

3.11 No. of conferences organized by the Institution

Level	International	National	State	University	College
Number	**01**	-	-	-	-
Sponsoring agencies	**Self**	-	-	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons **02**

3.13 No. of collaborations International **02** National **05** Any other --

3.14 No. of linkages created during this year **03**

3.15 Total budget for research for current year in lakhs :

From Funding agency -- From Management of University/College **Rs.156108/-**

Total **Rs.156108/-**

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	**NIL**
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
01	**01**	-	-	-	-	-

3.18 No. of faculty from the Institution who are Ph. D. Guides and students registered under them **01** **06**

3.19 No. of Ph.D. awarded by faculty from the Institution --

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF - SRF - Project Fellows - Any other -

3.21 No. of students Participated in NSS events:

University level **40** State level **01**

National level - International level -

3.22 No. of students participated in NCC events:

University level - State level -

National level - International level -

3.23 No. of Awards won in NSS:

University level State level

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

National level - International level -

3.25 No. of Extension activities organized

University forum 00 College forum 00

NCC -- NSS **23** Any other **11**

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sr. No.	Extension Activities	Date
1.	Swachha Bharat Abhiyan at Shahad Station	09/08/2016
2.	Blood Donation Camp	03/09/2016
3.	Traffic Control for Ganesh Utsav	04/10/2016
4.	Voter Awareness Programme	27/07/2016
5.	Eye Check up Camp	02/08/2016
6.	Rally on Republic Day	26/01/2017
7.	Street Play on Tobacco Addiction	16/01/2017
8.	Swatchata Abhiyan in Adopted Village	18/01/2017
9.	Visit to Home for Mentally Retarded	17/01/2017
10.	Tree Plantation at Sangopith	17/01/2017
11.	Tree Plantation	

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8574 sq. Yards	--	Management	8574 sq.yards
Class rooms	13	--	Management	13
Computer Lab	01	--	Management	01
Seminar Halls	01	--	Management	01
No. of important equipments purchased (≥ 1-0 lakh) during current year.	05			
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs. 186243/-			

4.2 Computerization of administration and library

Administration is computerized including maintenance of accounts. Admission process is also computerized. Documents are generated by using computers. Examination forms are submitted online. Typing of question papers of internal exam, official correspondence and issue of certificates like bonafide, character, salary etc. are done with the help of computers.

Library Automation started. SOUL 2.0 Library Management Software has been installed Computers were made available in the Library for access of E-Resources.

4.3 Library services:

	Existing		**Newly added**		**Total**	
	No.	**Value**	**No.**	**Value**	**No.**	**Value**
Text Books	9570	1914000	1093	153253	10663	3829387
Reference Books	1717	343400	57	11619	1774	355019
Journals	10	12000	10	13000	20	25000
Specimen Copy	805	120750	25	5000	830	125750
e-Books	--	------	300000+(N-LIST) 149839 (Remote Access BAMU)	------	449839	------
e-Journals	-----	------	6000+ (N-LIST) 81590 (Remote Access BAMU)	------	87590	------
Digital Database	-----	------	21	------	21	------
CD & Video	-----	------	-----	------	-----	------
Others (specify)	-----	------	-----	------	-----	------

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Depart-ments	Others
Existing	16	08	2 mbps (BSNL) 50 mbps (Hathway)			05	01	02
Added	01							01
Total	17	08				05	01	03

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

1) Internet facility is provided to library.
2) E-Books and E-Journals made available for the teachers as well as students.
3) Computerization of library is underway.
4) Xerox machine provided to the library.

4.6 Amount spent on maintenance in lakhs :

i) ICT **Rs.62620/-**

ii) Campus Infrastructure and facilities **Rs.100918/-**

iii) Equipments **Rs.186243/-**

iv) Others **Rs.46140/-**

Total : **Rs.395921/-**

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Remedial coaching.
2. Alumni Association.
3. Career Guidance.
4. Participation of Students in various activities, within and outside college.
5. Internet, e-books, e-journals, books /newspapers available to the students.
6. Seminar organised in collaboration with Shiv Vidya Prabhodhini for Civil Services Examination.
7. Health Check-up
8. Feedback from students.
9. Degree Distribution Ceremony.

5.2 Efforts made by the institution for tracking the progression

1. Remedial measures for weak students.
2. Alumni Meetings.
3. Campus Placement.
4. Result analysis done.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
768	**82**	**00**	**00**

(b) No. of students outside the state **02**

(c) No. of international students **-**

Men	No	%
	00	00

Women	No	%
	850	**100**

Last Year (2015-16)						**This Year (2016-17)**					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
751	**61**	**03**	**29**	**02**	**846**	**724**	**86**	**03**	**36**	**01**	**850**

Demand ratio* : 1:1 Dropout : **03-05 %**

***In-house students are give preference. Merit list is displayed for students from other colleges and granted admission accordingly. Reservation policy is followed.**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1) Awareness Programme for CAT.
2) Seminar organised in collaboration with Shiv Vidya Prabodhini for Civil Services Examination.
3) Seminar conducted on Government Jobs dated 28.06.2016.

No. of students beneficiaries **200**

5.5 No. of students qualified in these examinations

NET	-	SET/SLET	**01**	GATE	-	CAT	-
IAS/IPS etc	-	State PSC	-	UPSC	-	Others	-

5.6 Details of student counselling and career guidance

1) Training programme by NSDC for skill development.
2) Workshop on off-beat courses.
3) Life skill development programme by NAAZ foundation.
4) Advance Skill – Camp by Sports Departments
5) Skill and Personality Development Programme.

No. of students benefitted: **207**

5.7 Details of campus placement

On campus			***Off Campus***
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
ICICI	96	40	05 (NAZ)
ICICI Prudential	13	03	
HDFC Securities	43	34	
Innovative Talent Hunt	45	20	

5.8 Details of gender sensitization programmes

1) Free Health check-up.
2) Essay Competition on changing role of women.
3) Polycystic Ovarian Syndrome awareness seminars.
4) Celebration of Savitribai Phule , Jijaumata Birth Anniversary.
5) Rally on Women's Day.
6) HIV Awareness.
7) Session on Cyber Crime.
8) Lectures on Social and Legal issues related to women.
9) Session on women safety.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level **20** National level [ ] International level [ ]

Inter Collegiate **31**

No. of students participated in cultural events

State/ University level **30** National level [ ] International level [ ]

Inter Collegiate: **65**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level - National level - International level -

Cultural: State/ University level - National level - International level -

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	**93**	**Rs.1074785/-**
Financial support from other sources	**20**	**Rs.16000**
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs :	State/ University level	-	National level	-	International level	-
Exhibition :	State/ University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students **14**

5.13 Major grievances of students (if any) redressed : **No**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To strive hard to scale greater heights of excellence in higher education.

Mission

Women empowerment through education; particularly through higher education to meet the challenge , socio-economic needs with human values and purposeful social responsibility and to achieve excellence with quality in every activity and make them self dependent to face today's complex and competitive worlds.

6.2 Does the Institution has a Management Information System: **Yes**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. The syllabus is set by the university and followed by the college.
2. Faculty members have attended and given inputs during the workshop conducted by University of Mumbai for updating syllabus of under graduate courses.
3. Faculty members of the college are also in the panel of paper setters, moderators and chair persons of various subjects at the graduate and post graduate courses of University of Mumbai, Mumbai.

6.3.2 Teaching and Learning

1. Orientation is conducted at the beginning of the year.
2. Regular lectures are conducted.
3. ICT tools are used.
4. Guest lecture arranged on various topics for the students.
5. Industrial visits are organized for giving practical exposure.

6.3.3 Examination and Evaluation

1. CBSGS is being followed by the college as per University Guideline.
2. Internal Examinations are conducted in the college as per the University of Mumbai guidelines.
3. Rules pertaining to photocopy, revaluation etc has been followed
4. OSM has been introduced by the University and faculty members have followed the same.

6.3.4 Research and Development

1. College encourages the faculty to write, present and publish research papers.
2. Faculty members are deputed to attend seminars and conferences, workshops, training programmes, short term Courses.
3. International conference at Malaysia dated 05-11 November 2016.
4. International conference at Mauritius dated 11-16 May, 2017.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Up gradation of library in the regards of books, journals, ebooks, digital database.
2. ICT equipped classrooms.
3. Adequate physical infrastructure available.
4. Well equipped Computer Lab Available with Internet Connectivity.
5. Gymkhana moved into a larger space.
6. New sports equipment bought for the Gymkhana.
7. Old Gymkhana converted into additional common room.

6.3.6 Human Resource Management

1. Teaching staff are rotated in different committees.
2. Teaching and administrative staff are encouraged for academic and professional skill development.
3. New faculty is appointed whenever vacancy arises.

6.3.7 Faculty and Staff recruitment

1. As per the UGC/ State Government/ University rules.
2. Faculty and staff recruitment advertisements are given in the news paper.

6.3.8 Industry Interaction / Collaboration:

1. 40 students placed in ICICI Bank.
2. 03 students placed in ICICI Prudential.
3. 40 students have been selected by Innovative Talent Hunt for Jobs in Financial Services.
4. 06 Fevicryl Workshops were conducted by Pidilite Company.
5. Students were selected for Internship training at Birla Sunlife Insurance Ltd.
6. Students visit to Barclays Company was organised.
7. One day educational visit for BMS & BBI Students to NSDL.
8. Seminar on Mutual Fund by UTI.

6.3.9 Admission of Students

1. Banners are displayed at prominent places.
2. Admission Committee is constituted to look after the admission process.
3. Admissions are made as per the University norms.
4. Inquiries / Doubts if any are being dealt with by the members of admission committee.

6.4 Welfare schemes for

Teaching Non-Teaching	i) 0% loan facilities is available for teaching & non-teaching staff as & when needed. ii) Financial assistance is provided to Class-IV employees at the time of emergencies / needs.
Students	i) Government Freeship / Scholarship are being implemented. ii) Instalment facilities are provide to the students for the payment of fees. iii) Provision for Financial Assistance in the form of Fees has been made by college authorities from welfare fund for poor and needy students. iv) Book Bank facility for SC/ST Students.

6.5 Total corpus fund generated --

6.6 Whether annual financial audit has been done Yes ✓ No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic		--	Yes	Principal
Administrative		--	Yes	Principal

6.8 Does the University/ Autonomous College declare results within 30 days? **NA**

For UG Programmes Yes -- No --

For PG Programmes Yes -- No --

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. Online question paper distribution to the exam centers so that malpractices can be eradicated.
2. College as per UGC and University directives has accepted Choice Based Credit System
3. OSM was introduced by University of Mumbai.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

1. Our alumni association members help us to conduct NSS Camp.
2. An alumnus from BMS Department is working with NGO Indusind and she has arranged scholarship for present students from the year 2018.
3. An alumnus and ex-faculty member, Ms. Sonam Pinjani conducted guest lectures on Turnaround Management.
4. An alumnus from B.COM is working with Tech Mahindra and arranged Training Sessions for next year students.

6.12 Activities and support from the Parent-Teacher Association

1. Regular Parent Teacher meeting are organised & suggestions are welcomed.
2. Parents are informed about the performance of their ward & corrective measures are taken for improvement if needed.
3. Brief presentation of the activities is given by the faculty members.

6.13 Development programmes for support staff

Administrative staff is encouraged and motivated to attend seminars and training sessions.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Tree plantation in campus
2. Campus cleanliness programme (Swatch Bharat Abhiyan)
3. Environment awareness by poster competition.
4. Awareness programme “Save Electricity”.
5. Plastic are strictly prohibited in Campus
6. Daily Cleaning of Premises.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Organization of Health check-up camp.
2. Life Skill Development Programme in Collaboration with NAAZ Foundation.
3. Seminar on Vedic Maths.
4. Seminar in collaboration with Art of Living on Yoga.
5. NSDC training course on retail sector.
6. Seminar organised in Collaboration with Shiv Vidya Prabodhini for Civil Services Examination.
7. Seminar conducted on Government Jobs dt. 28.06.2016.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
1. Library Automations & extensions	1. Library Automation with SOUL 2.0, Library Management software developed by INFLIBNETT centre, Ahmedabad. 2. Reading room was extended. 3. Library signed MOU with Library of Dr. Babasaheb Ambedkar Marathwada University, Aurangabad and Shri A.B.College, Deogaon.Tq. Kannad, Dist. Aurangabad.
2. Inter- Collegiate Competitions	Inter-Collegiate Competition Rainbow was organised 7 Competitions – Cultural, Sports and Departmental were conducted under Rainbow.
3. Beautifying Premises	Organised Tree Plantation in College premises. Cleaning activities were conducted by NSS Students under SWACHH BHARAT ABHIYAN
4. Collaborations	Life skill development program was organised by NAAZ foundation for seventeen days.
5. Additional Facilities	Vending Machine was provided in Girls Common Room. Additional ladies room along with sick room facility was formed.
6. Skill and Personality Development Programme.	1. Life Skill Development Programme by NAAZ on 04th to 19th July 2016. 2. Seminar on Vedic Mathametics by Mr. Pankaj Deshmukh. 27/07/2016 3. Seminar on Soft skill Development was organised. 4. VLCC Seminar was organised.

7. Campus Placement	1. 15 students were selected in ICICI Bank as Phone Banking Officer. 2. 03 Students were selected in ICICI Prudential Company. 3. 05 Students were selected in NAAZ as Coach.
8. Seminars and Workshops	1. Seminar on Careers in Government Jobs by TIME dated 26/06/2016 2. Life Skill Development by NAAZ Foundation dated 04/07/2016 to 19/07/2016 3. Vedic Maths by Mr.Pankaj Deshmukh dated 27/07/2016 4. Seminar on GST dated 13/08/2016 5. Seminar on Soft Skill Development by Mr. Vijay M. dated 18/09/2016 6. Seminar on Incidence of Obesity in Youth dated 05/12/2016 7. Seminar on Mutual Funds dated 28/01/2017 8. VLCC Seminar 9. GDPI Seminar by TIMES dated 25/04/2017 10. Stress Management Workshop 11/08/2016 by Mansparsh. 11. International Conference on Current trends in Science, Social Sciences and Management dated 05-11/11/2016 at Malaysia. 12. International Conference on Emerging Trends and Challenges in Science, Technology and Society. Dated 12-16/05/2017 at Mauritius.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Campus Placement
2. Life Skill Development

7.4 Contribution to environmental awareness / protection

1. Tree plantation in campus
2. Campus cleanliness programme
3. Environment awareness by poster competition.
4. Awareness programme “Save Electricity”.
5. Plastic are strictly prohibited in Campus
6. Daily Cleaning of Premises.

7.5 Whether environmental audit was conducted? Yes [ ] No [✓]

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

STRENGTHS

1. NSS & other extension activities.
2. Skill and personality development activities.
3. Creation of Job opportunities through Placement Cell.
4. Career guidance programme undertaken.
5. Supporting Administrative staff.
6. Library with Millions of E-Journals, E-Books & Databases.
7. A sense of security amongst parents & students, being Girl's College.
8. Green-Campus.
9. Active participation of faculty members in research paper presentation.

WEEKNESS

1. Insufficient space for Library.
2. Low participation of students in extra-curricular activities at State & National level.

OPPORTUNITIES

1. To form collaboration & linkage with Industry & Companies.
2. To involve Alumni in College Activities.
3. To motivate students for self employment.
4. To inculcate research attitude amongst students.
5. Sensitize students about environmental degradation.

CHALLENGES

1. Co-education
2. Competition from new colleges.
3. Starting new courses.
4. Privatization of Higher Education.

8. **Plans of institution for next year**

1. To form collaboration and linkages.
2. Plan Green - Audit.
3. To organise State / National / International level Conference / Seminar / Workshop.
4. Purchasing advanced equipment for the Gymkhana.
5. Compost pit.
6. Arrange programmes on environmental issues.

*Name:-**Mr. Rajesh Kumar Singh***
(Signature of the Coordinator, IQAC)

*Name: **Dr. Vasant Pandit Mali***
(Signature of the Chairperson, IQAC)

Annexure i

Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

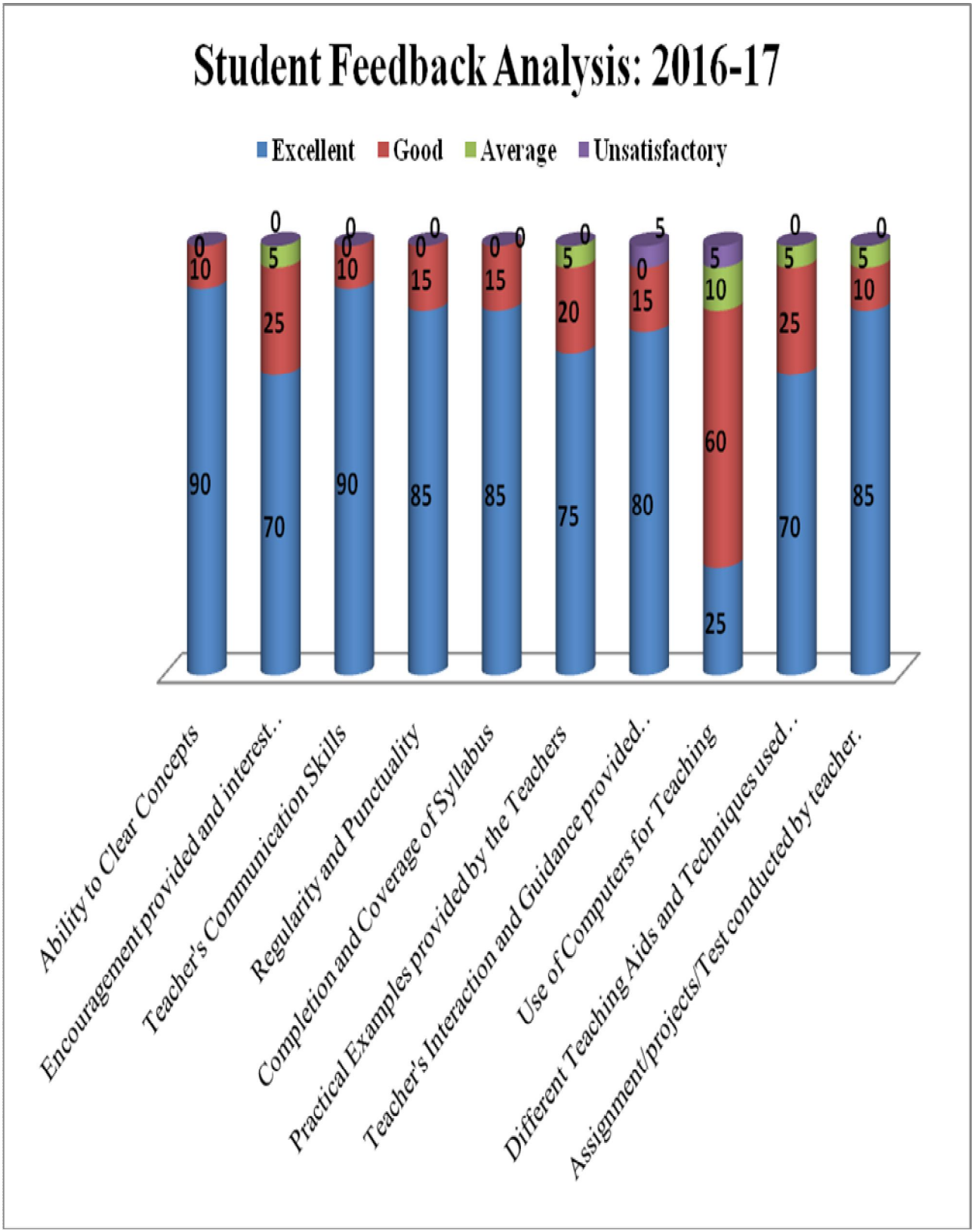
Academic Calendar: 2016-17

Month	Week	Particulars	Date
June	1	College Reopening	06/06/2016
		Programme on Disaster Management Under NSS	
	2		
	3	International Yoga Day	21/06/2016
	4	Planning Session of NSS	
		Chatrapati Shahu Maharaj Jayanti	26/06/2016
		Career Guidance Session	
		Berklays Bank Visit	
July	1	Vasantrao Naik Jayanti	01/07/2016
		Enrolment for NSS	
		Life Skill Development Programme	
	2	Tree Plantation	
	3	Gurupornima	19/07/2016
	4	Establishment of English Literature Cell	
		Lokmanya Tilak Jayanti	23/07/2016
		Programme by Commerce Department	
		Programme by Statistics Department	
		Voters awareness Programme by NSS	
		Educational Visit	
August	1	Sahitya Ratn Annabhau Sathe Jayanti	01/08/2016
		Essay Competition on Changing Role of Women in Indian Society	01/08/2016
		Session on Eye Care	02/08/2016
		Krantishing Nanapatil Jayanti	03/08/2016
	2	Stress Management Programme	
		Programme by Economics Department	
		Programme by Accountancy Department	
	3	Independence Day Celebration	15/08/2016
		Sadbhavana Diwas	20/08/2016
	4	Educational Visit to NSDL	
		Major Dhyanchand Birth Anniversary (Sports Day)	29/08/2016
September	1	Teachers Day	05/09/2016
	2	Ganpati Vacation	06/09/2016 to 12/09/2016
		Soft Skill Development Programme	
	3		
	4	NSS Day	

		Pandit Din Dayal Upadhaya Jayanti	25/09/2016
		Blood Donation Programme	
October	1	Mahatma Gandhi Jayanti and Lal Bahadur Shashtri Jayanti	02/10/2016
		Session on Polycystic ovarian Syndrome Awareness	04/10/2016
		Maharshi Walmiki Jayanti	05/10/2016
		Internal Exams	
	2	Vachan Prerna Diwas	15/10/2016
	3		
	4	Vallabh Bhai Patel Jayanti and Rashtriya Yakta Diwas	31/10/2016
		Indira Gandhi Punyatithi and Rashtriya Sankalp Diwas	31/10/2016
		Diwali Vacation	26/10/2016 to 14/11/2016
November	1		
	2	Pandit Neharu Jayanti	14/11/2016
	3	Indira Gandhi Jayanti and Rashtriya Yakatmata Diwas	19/11/2016
	4	Constitution Day	26/11/2016
December	1	Programme by Health Club	
		AIDS Awareness Programme	
	2		
	3	Sadhubella Week	
	4	Christmas Vacation	26/12/2016 to 01/01/2017
January	1	Savitribai Phule Jayanti	03/01/2017
		Road Safety Week	
		Session on Women Safety	
	2	Jijau Masaheb Jayanti	12/01/2017
		Annual Social Gathering	
		NSS Camp	
	3		
	4	Netaji Subhash Chandra Bose Jayanti	23/01/2017
		Republic Day Celebration	26/01/2017
		Campus Drive	
		Seminar on Mutual Fund	
		Programme by Department of Commerce	
February	1	Educational Tour	
	2	Dental Camp	
	3	Chatrapati Shivaji Maharaj Jayanti	19/02/2017
		Medical Camp	
	4	Intercollegiate Competition	
		Marathi Bhasha Diwas	27/02/2017
March	1		
	2	Women's Day	08/03/2017
		Yashwantrao Chavan Jayanti	12/03/2017
	3	Campus Drive	

	4	Shahid Din	23/03/2017
April	1		
	2	Mahatma Jyotiba Phule Jayanti	11/04/2017
		Dr.Babasaheb Ambedkar Jayanti	14/04/2017
	3		
	4	Mahatma Basweshwar Jayanti	28/04/2017
May	1	Maharashtra Day Celebration	01/05/2017
	2		
	3		
		Anti Terrorism Day	21/05/2017
	4	Maharana Pratap Singh Jayanti	28/05/2017
		Ahilyabai Devi Holkar Jayanti	31/05/2017

Annexure-ii


Student Feedback Analysis: 2016-17
Excellent
Good
Average
Unsatisfactory
90
10
0
0
70
25
5
0
90
10
0
0
85
15
0
0
85
15
0
0
75
20
5
0
80
15
0
5
25
60
10
5
70
25
5
0
85
10
5
0
Ability to Clear Concepts
Encouragement provided and interest..
Teacher's Communication Skills
Regularity and Punctuality
Completion and Coverage of Syllabus
Practical Examples provided by the Teachers
Teacher's Interaction and Guidance provided..
Use of Computers for Teaching
Different Teaching Aids and Techniques used..
Assignment/projects/Test conducted by teacher.

Annexure-iii

Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

BEST PRACTICE-I

TITLE:- "Campus Placement"

OBJECTIVES OF PRACTICE

- Organizing pre-placement training/workshop/seminar for students
- To encourage students to participate in various events like workshop, conference, seminar etc both in & outside the college
- Identifying the needs & expectations of companies to assist them in recruiting most suitable candidates
- Maintaining & updating the database of students, maintaining the database of companies & establishing strategic links for campus recruitment
- To assist students to clarify/develop their academic career interest, their short & long term goals through individual counseling & group sessions
- To invite various corporate to the college for the conduct of workshop/seminars etc

CONTEXT

The college has established Training, Placement Cell, Counseling and Guiding of students, arranging project work in industries, industrial visits, organizing campus interview, providing job market information to students, necessary inputs to face the interviews, organizing guest lectures, campus selections are some of the activities of Training and Placement Cell.

THE PRACTICE

1. Skill Assessment conducted on college campus either directly by the company or through an assessment partner. This is a written evaluation which includes logical ability, domain knowledge, English competency, suitability towards specific skills etc.
2. Group discussion to check the confidence of students, original presentation of ideas, flow of thought and conduct in a group.

3. Technical interview which is domain and role specific in nature, aimed at checking whether the candidate can be considered a right fit for the position that the recruitment exercise is being held for.
4. HR Interview to check candidates for being organizational fit or not. They check willingness to move for work and behavioral traits to ascertain how good or bad candidate would be with them.

EVIDENCE OF SUCCESS:-

Four companies' given node for campus placement to college authorities. The details are as under.

1. **ICICI :-** 96 students participated for campus placement and out of them 40 were placed.
2. **ICICI Prudential:-** 13 students participated for campus placement and 03 were placed.
3. **HDFC Securities:-** 43 Students participated for campus placement and 34 were placed.
4. **Innovative Talent Hunt:** 45 Students participated for campus placement and 20 were placed.
5. **NAZ:-** 05 Students were placed in off campus placement.

PROBLEMS ENCOUNTERED:-

It is a cumbersome activity and hence majority of companies find it difficult to trace the talent. Many students do not understand the importance of placement training that is being imparted. They show the least interest in this due to various factors viz. project, assignments etc. It is the responsibility of the companies training on placement to make the students equipped on all aspects of career development along with creating a very good impact in them which makes them feel every minute they spend in placement training session is worth being and will help them in getting placed in their dream companies.

RESOURCES REQUIRED:-

- University may conduct Job Fests by inviting various companies to one place to help the students of the affiliated colleges.
- University also maintain the database of the students of affiliated colleges and disseminate the same to prospective employers.

BEST PRACTICE-II

TITLE:- " Life Skill Development "

OBJECTIVES:-

- To help the students to gain self confidence.
- To develop a sense of self esteem and self love.
- To develop communication skills.
- To inculcate personal hygiene.
- To spread awareness on HIV/AIDS.
- To aware girl students of their rights.
- To provide financial literacy.
- To equip students to make important decisions.

CONTEXT:-

Women empowerment was, and is the need and necessity of a powerful society. As an emerging country the role of the women in the development of the country cannot be ignored or under played. Hence, our's being a girls college, it is important that we provide our students a platform where they can develop themselves and stand shoulder to shoulder with the other opposite gender.The NAZ Foundation (India) Trust is a Delhi based NGO working on HIV/AIDS and sexual health through training, advocacy, care and support since 1994. NAZ currently implements the Goal programme, which is sport for development programme. Goal also has Goal essential program for 16 days, which focuses on building leadership skills and equipping the participants with key life-skills information with teaching Netball sport skills. Hence, the college collaborated with NAZ foundation to attain the above said objectives.

THE PRACTICE:-

The life skill session was arranged from 4th July to 3rd August, 2016, in the college premises. Ms. Pallavi Gaikwad was the site in-charge. Lectures, fun games, participation sessions were arranged to deliver the contents to the students.

The course covered the following:

- Communication skills.
- Peer Pressure.
- Conflict Ladder.
- Gender and Work.
- Self Identity.
- Leadership Skills.
- People and Things.
- Body Image.
- Menstruation and Contraception.
- Personal Hygiene.
- HIV/AIDS.
- Violence against Women.
- Know your Rights.
- Saving Plan and the Challenges.
- Skill v\s Qualities.
- Wants and Needs.

EVIDENCE OF SUCCESS:-

- 151 students enrolled for the 'Life Skill Session '.
- 5 students were selected as Community Sports Coach (CSC) in the Goal program, for a contractual period from 1st July 2016 to 31st December 2017. They were paid stipend for part time engagement of RS. 3500/- per month plus travelling allowance.
- 5 students, under NAZ Foundation participate in 'Adenture Journey' organized by INSIDE passage from 24 November 2016 to 26 November 2016 at Dehradun.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED:-

- The duration of the course was too short not giving enough time for an exhaustive coverage of the topics.
- Students felt awkward and were not open when speaking about their body.
- Many students were unable to take up the job assignment offered to them due to home constraint or training constraint.