

Annual Quality Assurance Report (AQAR) 2017-18



Sadhubella Education Society's

J. WATUMULL SADHUBELLA GIRLS COLLEGE

Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

*An Autonomous Institution of the University Grants Commission P. O. Box.
No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore - 560 072 India*

The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

1. Details of the Institution

1.1 Name of the Institution

J. Watumull Sadhubella Girls College

1.2 Address Line 1

Near Government Dispensary

Address Line 2

-

City/Town

Ulhasnagar

State

Maharashtra

Pin Code

421001

Institution e-mail address

sadhubella@gmail.com

Contact Nos.

0251-2731736

Name of the Head of the Institution:

Dr. Vasant Pandit Mali

Tel. No. with STD Code:

0251 - 2705387

Mobile:

9421281551

Name of the IQAC Co-ordinator:

Prof. Rajesh Kumar Singh

Mobile:

9561508378

IQAC e-mail address:

iqacsadhubella2018@gmail.com

1.3 NAAC Track ID (For ex. MHC0GN 18879)

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.
This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/32/307 (03/05/2004)

1.5 Website address:

<http://sadhubellacollege.org>

Web-link of the AQAR:

<http://sadhubellacollege.org/wp-content/uploads/2018/12/Sadhubella-AQAR-2017-18.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	C++	66.00	3 rd May 2004	5 Years

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

20/07/2005

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR- 2016-17

Submitted Date:- 29/12/2018

1.10 Institutional Status

University ☐ State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College **Yes** ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ **Women** ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☐ UGC 12B ☐

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

1.11 Type of Faculty/Programme

Arts ☐ Science ☐ **Commerce** ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

1.12 Name of the Affiliating University (for the Colleges)

University of Mumbai, Mumbai

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme	--	DST-FIST	--
UGC-Innovative PG programmes	--	Any other (Specify)	--
UGC-COP Programmes	--		

2. IQAC Composition and Activities

2.1 No. of Teachers	08												
2.2 No. of Administrative/Technical staff	02												
2.3 No. of students	01												
2.4 No. of Management representatives	01												
2.5 No. of Alumni	01												
2.6 No. of any other stakeholder and community representatives	01												
2.7 No. of Employers/ Industrialists	00												
2.8 No. of other External Experts	01												
2.9 Total No. of members	15												
2.10 No. of IQAC meetings held	06												
2.11 No. of meetings with various stakeholders:	<table> <tr> <td>No.</td> <td>06</td> <td>Faculty</td> <td>02</td> </tr> <tr> <td>Non-Teaching Staff</td> <td>02</td> <td>Alumni</td> <td>01</td> </tr> <tr> <td>Students</td> <td></td> <td>Others</td> <td>01</td> </tr> </table>	No.	06	Faculty	02	Non-Teaching Staff	02	Alumni	01	Students		Others	01
No.	06	Faculty	02										
Non-Teaching Staff	02	Alumni	01										
Students		Others	01										
2.12 Has IQAC received any funding from UGC during the year?	Yes ☐ No ☒												
If yes, mention the amount	--												

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

Sr.No.	Date	Topic of Conference / Seminar	Resource Person
International Conference - 1			
1.	May 19-24, 2018	Multidisciplinary International Conference on "Innovative ideas in the fields of Science, Social Sciences and Management"	Dr.Komang Gde Bendesa Dr.Khurshid Alam Dr.Encily R. Martin Dr.Gaykar Balasaheb Dr.Subhash Chavan Dr.Srivastava Meera Dr.Wagh Sandesh
National - NIL			
State Level Workshop - 1			
1.	02.04.2018	One Day State Level Workshop for Students On "Research Methods Human Resource, GST & Digital Banking".	Dr. S. N. Waghule Dr. S. K. Zinzurde CA Shripad R. Vaidya CA Mukesh Haseja
Institution Level - 11			
1	02.08.2017	Resume Building & Personality Development	Mr. Tushar Mahajan Ms. Darshana Mishra
2	16.09.2017	Career Opportunities in Banking, Insurance & IT Industries	Mrs. Manisha Gandhi
3	19.12.2017	Skill Development programmed Basic Banking & Finance	Mr. Francis Borde
4	30.01.2018	Resume Writing & Career Counselling	Dr. Soniya Bhavsar & Mrs. Deepali Kulkarni
5	14.02.2018	Career Counselling	
6	22.02.2018	Solid Waste Management	Padmshree Dr. Sharad Kale Senior Scientist, BARC Mumbai
7	12.04.2018	Awareness of Banking	Officials of Union Bank of

		Operations	India
8	07.05.2018	Macro Economics Applications	Dr. Vilas Gaikar
9	11.05.2018	E- Commerce	Dr. Kajal Bhojwani
10	November 2017 to April 2018	Best out of Waste – Fevicryl Workshop	Pidilite Company
11	23.06.2017 to 24.06.2017	Group Discussion, Body Language & Personality Development	NSDC & Art of Living

2.14 Significant Activities and contributions made by IQAC

- Session arranged on new guidelines of NAAC by Dr. V.K.Mishra on 26.03.2018
- Preparation / Finalisation of AQAR for academic year 2017-2018
- Collection of Feedback forms from Students & Parents.
- To enhance the spirit of organising / attending different workshop / seminar/ Research Activities
- Personality & Skill Development Programmes were conducted.
- Celebrating/Observing Birth and Death Anniversaries.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
1) Skill / Personality Development & Communication Skills	<p>i) Soft Skills :-</p> <ul style="list-style-type: none"> • Programme on Body Language by Art of Living & NSDC • Programme on Resume Building & Personality Development by Times Institute <p>ii) Hard Skills</p> <ul style="list-style-type: none"> • Seminar on Skill Development Fevicryl activity by Pidilite • Career Opportunities in Banking, Finance, Insurance & IT industries by NIIT • Seminar on Resume Writing & Career Counselling by MIM • Skill Development Programme – Basic Banking & Finance by Tech-Mahindra • Five Days Training Programme was organized in college premises by BSE. 55 students participated in the Same. 15 Day internships for the selected 15 students was arranged at BSE.
2) Campus Placement	<ul style="list-style-type: none"> • 15 Girls were selected by ICICI for phone banking officer. • 06 Students were selected by ICICI prudential for financial service consultancy. • 119 Students were trained by Tech-Mahindra at the

	different levels of various organisation and 77 placed at the same organization.
3) Seminars & Workshop	<ul style="list-style-type: none"> • Multidisciplinary International Conference on "Innovative ideas in the fields of Science, Social Sciences and Management" dated May 19-24, 2018 • One Day State Level Workshop for Students on "Research Methods Human Resource, GST & Digital Banking ". dated 02.04.2018 • Solid Waste Management dated 22.02.2018 • Resume Building & Personality Development. dated 02.08.2017 • Career Opportunities in Banking, Insurance & IT Industries. dated 16.09.2017 • Skill Development programmed Basic Banking & Finance. dated 19.12.2017 • Seminar on Plagiarism for M.Com students resource person Dr. Dattatraya Kalbande 15/02/2017 • E- Commerce. dated 11.05.2018 • Awareness of Banking Operations. dated 12.04.2018 • Macro Economics Applications. date: 07.05.2018 • Resume Writing & Career Counselling. Date: 30.01.2018 • Best out of Waste – Fevicryl Workshop, Date: November 2017 to April 2018. • Group Discussion, Body Language & Personality Development, Date: 23.06.2017 to 24.06.2017 • Career Counselling Date: 14.02.2018
4) Collaboration	<p>i) International Level: Collaboration was made by the College with Udayana University, Bali for arranging International Conference</p> <p>ii) National Level: M.O.U. was signed with Udyogini Tech Mahindra foundation for employment based training and placement.</p> <p>iii) Collaboration with Pedilite.</p>

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

- i) Institution should proceed for green audit.
- ii) Installation of LED lights.
- iii) Develop the system of Rain water harvesting.
- iv) To form the linkage of National & International Level.

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	01	-	01	-
UG	03	-	02	-
PG Diploma				
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	04	-	03	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options CBSGS (Credit Based Semester and Grading System)

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	04
Trimester	-
Annual	-

1.3 Feedback from stakeholders* **Alumni** ☒ **Parents** ☒ **Employers** ☒ **Students** ☒
(On all aspects)

Mode of feedback : **Online** ☐ **Manual** ☒ **Co-operating schools (for PEI)** ☐

**Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

The College being affiliated to University of Mumbai follows the curriculum designed by the University and adopts revision/update of syllabus from time to time.

1.5 Any new Department/Centre introduced during the year. If yes, give details. **NO**

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
06	04	01		01 (Principal)

2.2 No. of permanent faculty with Ph.D.

02

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

-

08

11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	01	01	
Presented papers	01	01	
Resource Persons		03	

2.6 Innovative processes adopted by the institution in Teaching and Learning:

The following practices were followed by the College to enhance the teaching learning process

- 1) PPT is utilised by the faculty members to enhance teaching process.
- 2) Regular visits are organised by the College to get the Practical Idea / Knowledge on financial Markets, Industrial Environment etc.
- 3) Brain-storming sessions were arranged in the classrooms to get innovative ideas from different groups.
- 4) Case study session was arranged. The students were asked to study to situation & analyze the same. The best analysis is appreciated to motivate other students.
- 5) Concepts of some subjects of students were clarified by making posters which helped to understand & memorise the contents.
- 6) Teachers used role play not only to bring out concepts such as human qualities / ethics, social behaviour, relationship but also meeting / interview scenario. Role play develops their interaction & negotiation on skills, ability of expressions, self confidence.

2.7 Total No. of actual teaching days during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Examination / Evaluation are conducted as per the guidelines laid down by the University of Mumbai from time to time.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

01	00	01
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2.10 Average percentage of attendance of students

75%

2.11 Course/Programme wise distribution of pass percentage:

Class	Total number of students appeared	O	A	B	C	D	F	Percentage
T.Y.B.Com.	137	03	25	25	27	06	51	62.77
T.Y.B.M.S.	19	00	04	02	05	05	01	94.73
T.Y.B.B.I.	33	00	06	07	08	06	04	87.87
M.Com	24	01	12	10	0	0	1	95.83

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- i) Academic Calendar is prepared & followed by College.
- ii) Teaching plans are prepared at the beginning of the semester by the concerned teacher & the execution of the same is being observed by the IQAC Committee.
- iii) Regular feedbacks are collected from the students & parents. The evaluation of the same is being undertaken by IQAC.
- iv) Analysis of Results.
- v) State level seminar was organised for students on “Research Methods, Human Resources, GST and Digital Banking.
- vi) Skill / Personality Development programmes are arranged regularly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	
UGC – Faculty Improvement Programme	
HRD programmes	
Orientation programmes	
Faculty exchange programme	
Staff training conducted by the university	01
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	01
Others	

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	-	-	01
Technical Staff	-	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- i) Staff members are encouraged to publish the research papers in UGC listed journals.
- ii) State level seminar was organised on 'Research Methodology' for the students to instil a sense of research.
- iii) Information about seminar / conferences organised by other institutions is circulated & the staff members are encouraged to attend & present research papers.
- iv) To organise Seminar / Conference at State/National / International level.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	05	--	--
Non-Peer Review Journals	--	--	--
e-Journals	--	--	--
Conference proceedings	01	--	--

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

Dr. Dattatraya Kalbande	
Google Scholar Citation	
h-Index	04
i10 Index	01
Total Citation	51
Research gate	
Total Reads	1805
Citations	38
h-Index	04

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects		NIL		
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)				
Total				

3.7 No. of books published i) With ISBN No. 00 Chapters in Edited Books 00

ii) Without ISBN No. -

3.8 No. of University Departments receiving funds from

UGC-SAP - CAS - DST-FIST -
DPE - DBT Scheme/funds -

3.9 For colleges Autonomy CPE DBT Star Scheme
 INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences organized by the Institution	Level	International	National	State	University	College
	Number	01	-	01	-	-
	Sponsoring agencies	Self	-	Self	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs :

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year	Type of Patent		Number
	National	Applied	-
		Granted	-
	International	Applied	-
		Granted	-
	Commercialised	Applied	-
		Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
--	--	--	--	--	--	--

3.18 No. of faculty from the Institution who are Ph. D. Guides
 and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="02"/>	State level	<input type="text" value="02"/>
National level	<input type="text"/>	International level	<input type="text"/>
College Level	<input type="text" value="32"/>		

3.22 No. of students participated in NCC events:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.23 No. of Awards won in NSS:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.24 No. of Awards won in NCC:

University level	<input type="text" value="--"/>	State level	<input type="text" value="--"/>
National level	<input type="text" value="--"/>	International level	<input type="text" value="--"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="00"/>	College forum	<input type="text" value="13"/>		
NCC	<input type="text" value="-"/>	NSS	<input type="text" value="03"/>	Any other	<input type="text" value="08"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Sr.No.	Name of the Extension Activities	Date
1.	Dindi	04.07.2017
2.	Gurupurnmia	08.07.2017
3.	Swachha Bharat Abhiyan	05.08.2017
4.	Blood Donation Camp	04.10.2017
5.	Vachan Prerana Divas	13.10.2017
6.	Rally for HIV Awareness	01.12.2017
7.	Pustak Jatra	13.01.2018
8.	Cleanliness Drive at Rayta Village	19.01.2018 to 23.01.2018
9.	Dental Check-up at Rayta Village	21/01/2018
10.	Skit play at Rayta on Cleanliness	21/01/2018

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	8574 sq. yards	-	Management	8574 sq. yards
Class rooms	13	-	Management	13
Laboratories	01	-	Management	01
Seminar Halls	01	-	Management	01
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	03	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	Rs.188435		College	-
Others	-	-	-	-

4.2 Computerization of administration and library

Administration is computerized including maintenance of accounts. Admission process is also computerized. Documents are generated by using computers - printers. Examination forms are submitted online. Typing of question papers of internal exam, official correspondence and issue of certificates like bonafide, character, salary etc. are done with the help of computers.

Library automation partially completed in SOUL 2.0 Library Management Software which is developed by UGC INFLIBNET Centre. 4 computers were made available in the Library for access of E-Resources as well as for functioning library services smoothly.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	10863	2092446	1354	181714	12217	2274160
Reference Books	1822	372854	00	00	1822	372854
Journals	10	13000	10	15000	10	15000
Specimen Copy	905	138250	170	17000	1075	155250
e-Books	3149839 (N-LIST and BAMU Remote Access)	-----	3149839 (N-LIST and BAMU Remote Access)	-----	3149839 (N-LIST and BAMU Remote Access)	-----
e-Journals	87509 (N-LIST and BAMU	-----	87509 (N-LIST and BAMU	-----	87509 (N-LIST and	-----

	Remote Access)		Remote Access)		BAMU Remote Access)	
Digital Database	21 (N-LIST and BAMU Remote Access)	-----	21 (N-LIST and BAMU Remote Access)	-----	21 (N-LIST and BAMU Remote Access)	-----
CD & Video	-----	-----	-----	-----	-----	-----
Others (specify)	-----	-----	-----	-----	-----	-----

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	12	--	2 mbps (BSNL) 50 mbps (Hathway)	-	-	05	01	06
Added	-	-	-	-	-	-	-	16 CCTV
Total	12	--	--	-	-	05	01	06

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- 1) Internet facility is provided to library and Computer Lab.
- 2) E-Books and E-Journals subscribed for the teachers as well as students.
- 3) Computerization of library partially completed.
- 4) Xerox machine provided to the library.

4.6 Amount spent on maintenance in lakhs :

i) ICT	Rs.7700/-
ii) Campus Infrastructure and facilities	Rs. 17615/-
iii) Equipments	Rs.188435/-
iv) Others	Rs.223014/-
Total :	Rs.4,36,764/-

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

1. Orientation Programme for all the first year Students.
2. Parents Teachers Meetings.
3. Industrial Visit
4. Placement Services
5. Personality and Skill Development Sessions.
6. Convocation Ceremony.
7. Admission Help Desk
8. Remedial Coaching
9. Alumni Association
10. Meditation and Yoga Session

5.2 Efforts made by the institution for tracking the progression

1. Remedial measures for weak students.
2. Alumni Meetings.
3. Campus Placement.
4. Personality and skill Development Courses.
5. Result Analysis

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
703	70	--	--

(b) No. of students outside the state

03

(c) No. of international students

00

	No	%
Men	--	--

	No	%
Women	773	100%

Last Year (2016-17)						This Year (2017-18)					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
724	86	03	36	01	850	652	72	01	48	-	773

Demand ratio*: **1:1**

Dropout **02-05 %**

***In-house students are give preference. Merit list is displayed for students from other colleges and granted admission accordingly.**

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. Awareness Programme for CAT examination.
2. Provision has been made available by College library to provide book assistance for preparation of Competitive exams such as CAT, NET, SLET, UPSC, Banking MPSC, Exams.

No. of students beneficiaries

50

5.5 No. of students qualified in these examinations

NET	01	SET/SLET	--	GATE	--	CAT	--
IAS/IPS etc	--	State PSC	--	UPSC	--	Others	--

5.6 Details of student counselling and career guidance

1. Awareness Programme for CAT examination.
2. Training programmed on Career guidance organised by Tech-Mahindra Foundation.
3. Workshop on Stress Management on “How to cope up with stress in Exams & Organisation” was organised on 24.07.2017.
4. Skill and Personality Development Programmes.

No. of students benefitted

160

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
1. ICICI Bank	45	15	-
2. ICICI Prudential	46	06	-
3. Tata Starbuck	200		-
4. Tech Mahindra			77

5.8 Details of gender sensitization programmes

1. Being Girls College special security measures such as 24 hours security surveillance via CCTV Camera.
2. Poster Competition organised on Gender equality.
3. Facilities like sick room, Common room, sanitary vending machines provided.
4. International Women's Day was celebrated & Students were asked to talk about the inspiring women in their life.
5. Celebration of Savitribai Phule Jayanti, Jijamata Jayanti, Ahilyabai Holkar Jayanti, the inspiring Women's of Maharashtra.
6. Cyber Crime awareness Programme
7. AIDS Awareness Programme.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level	29	National level	--	International level	---
Inter collegiate	60				

No. of students participated in cultural events

State/ University level	32	National level	--	International level	--
Inter collegiate	57				

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	--	National level	--	International level	--
Cultural: State/ University level	--	National level	--	International level	--
Inter collegiate	--				

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	--	--
Financial support from government	61	Rs. 846100/-
Financial support from other sources	48	Rs. 315495/-
Number of students who received International/ National recognitions	--	--

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: **No**

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision

To strive hard to scale greater heights of excellence in higher education.

Mission

Women empowerment through education; particularly through higher education to meet the challenge, socio-economic needs with human values and purposeful social responsibility and to achieve excellence with quality in every activity and make them self dependent to face today's complex and competitive worlds.

6.2 Does the Institution has a management Information System : **Yes**

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- i) The Syllabus is prescribed by the University of Mumbai & the same is followed by the College.
- ii) Whenever the changes occur in the prescribed syllabus, the University & the Colleges on behalf of University conduct the Seminars / Workshop to upgrade the changes amongst the faculty members.
- iii) Faculty members are also appointed as Chairperson / Examiner / Moderators by the U.O.M. at the UG and PG level.

6.3.2 Teaching and Learning

- i) Orientation programme is conducted at the beginning of the year.
- ii) Regular lectures are conducted.
- iii) ICT tools are used in classrooms.
- iv) Guest lectures are arranged on various topics for the students.
- v) Industrial visits are organised for giving practical experience.
- vi) Study tour Shivneri, Lenandri, Goa.

6.3.3 Examination and Evaluation

1. CBSGS is being followed by the college as per University Guideline.
2. Internal Examinations are conducted in the college as per the University of Mumbai guidelines.
3. Rules pertaining to photocopy, revaluation etc has been followed.
4. Faculty member are participants in OSM scheme as prescribed by University of Mumbai for final year students.

6.3.4 Research and Development

1. State level seminar was organised for the students on “Research Methodology”.
2. International conference was organised in collaboration with Udayana University, Bali, Indonesia in the month of May 2018.
3. Faculty member’s research papers are published & presented at State, National & International level.

6.3.5 Library, ICT and physical infrastructure / instrumentation

1. Up gradation of library in the regards of books, journals, e-books, digital database.
2. Adequate physical infrastructure available.
3. Lecturers use ICT enabled teaching methods whenever required.
4. Computer lab with internet connectivity.
5. Gymkhana has been further developed.

6.3.6 Human Resource Management

1. Staff members are being appreciated & facilitated by the College authorities.
2. In order to observe the discipline Bio-Matrix has been introduced.
3. Proper execution of time table & teaching plan has been observed.
4. Teaching staff are rotated in various committees.
5. Yoga Training is provided to faculties on International Yoga day.

6.3.7 Faculty and Staff recruitment

1. Advertisement for various vacancies is published in News paper.
2. Faculties are appointed on Adhoc basis/ Contractual Basic.

6.3.8 Industry Interaction / Collaboration

1. 140 students have been placed in various leading companies viz ICICI, ICICI Prudential, Tech Mahindra etc.
2. 14 Students are undergoing internship programme at Bombay Stock Exchange (BSE).
3. Second year BMS students are doing internship in the month of May 2018 in the field of HR.
4. Industrial visits are organised at regularly

6.3.9 Admission of Students

1. Banners are displayed at prominent places.
2. Admission Committee is constituted to look after the admission process.
3. Admission are made as per the University norms.
4. Inquiries / Doubts if any are being dealt with by the members of admission committee.

6.4 Welfare schemes for

Teaching	i) 0% loan facilities is available for teaching & non-teaching staff as & when needed.
Non-Teaching	ii) Financial assistance is provided to Class-IV employees at the time of emergencies / needs.
Students	i) Government Freeship / Scholarship are being implemented. ii) Scholarship for Self Finance Courses of Rs.10,000/- is arranged from NGO Israni Foundation on the basis of merit. iii) Instalment facilities are provide to the students for the payment of fees. iv) Provision for Financial Assistance in the form of Fees has been made by college authorities from welfare fund for poor and needy students.

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done

Yes



No



6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	Principal
Administrative			Yes	Principal

6.8 Does the University/ Autonomous College declares results within 30 days? **NA**

For UG Programmes Yes ☐ No ☐

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

1. The University sends the question papers online to avoid malpractice. The College has provision for downloading the question papers and for printing the same.
2. Online assessment system has been introduced by the University.
3. Online submission of examination forms, generation of hall tickets and results declaration by the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

1. Alumni Association members help us to conduct NSS camp.
2. Our Alumni from BMS department Ms. Priyanka Sharma is working with NGO & She has assured us to provide the financial assistance to the needy student through the same.
3. Financial assistance of Rs.1,00,000/- has been arranged from Israni foundation for the students.
4. Technical session of Tech-Mahindra has been organised on personality skill development.
5. Guest lectures are delivered by our Alumni staff members.

6.12 Activities and support from the Parent – Teacher Association

1. Regular Parent Teacher meeting are organised & suggestions are welcomed.
2. Parents are informed about the performance of their ward & corrective measures are taken for improvement if needed.
3. Brief presentation of the activities is given by the faculty members.

6.13 Development programmes for support staff

1. Staff is encouraged to enhance their capabilities through participation in Workshop, Seminar etc.
2. Attended Workshop on Digital Banking, Paperless Office, and New Challenges in Administrative work.

6.14 Initiatives taken by the institution to make the campus eco-friendly

1. Essay competition was organised on 'Paryavaran Suraksha and Ganesh Utsav' on 22nd August 2017.
2. Plastic Bag Banned in College Premises.
3. Seminar was organised under the subject of Environmental studies on 'Solid Waste Management'. An effective session was delivered by Padmashree Dr. Sharad Kale, dated 22nd February 2018
4. Exhibition was organised by Health Club on 'Ban on Plastic' dated 28th March 2018.
5. Tree Plantation was organised on July, 2018.
6. Cleanliness Programme.
7. Best out of Waste Workshop were conducted by Pidilite.
8. Road safety session on Traffic Rules and Vehicle Maintenance was conducted.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

1. Sessions were arranged of English Grammar for improving the communication skills.
2. State level workshop was organised on Human Resource, Digital Banking, GST & Research Methodology on 2nd April 2018.
3. MOU was signed with Tech-Mahindra for skill development of the students.
4. Pidilite organised Fevicryl Workshop from November 2017 to April 2018 as a skill development activity.
5. 5 Days training programme was organised by Bombay Stock Exchange in College premises.
6. CCTV cameras were installed in the premises.
7. “Dindi and Palkhi” was organised on the occasion of ‘Ashadhi Ekadashi’ on 4th July, 2017.
8. ‘Vachan Prerna Din’ was celebrated on 13th October, 2017 in memory of Dr. A.P.J. Abdul Kalam, by organising a book exhibition.
9. Online course of Digital Banking was successfully completed by students.
10. Compost pit was dug to collect waste and make manure.
11. 14 students attended internship programme at Bombay Stock Exchange.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Plan of Action	Achievements
1) Skill / Personality Development & Communication Skills	<p>i) Soft Skills :-</p> <ul style="list-style-type: none"> ● Programme on Body Language by Art of Living & NSDC ● Programme on Resume Building & Personality Development by Times Institute <p>ii) Hard Skills</p> <ul style="list-style-type: none"> ● Seminar on Skill Development Fevicryl activity by Pidilite ● Career Opportunities in Banking, Finance, Insurance & IT industries by NIIT ● Seminar on Resume Writing & Career Counselling by MIM ● Skill Development Programme – Basic Banking & Finance by Tech-Mahindra ● Five Days Training Programme was organized in college premises by BSE. 55 students participated in the Same. 15 Day internships for the selected 15 students was arranged at BSE.
2) Campus Placement	<ul style="list-style-type: none"> ● 15 Girls were selected by ICICI for phone banking officer. ● 06 Students were selected by ICICI prudential for financial service consultancy. ● 119 Students were trained by Tech-Mahindra at the different levels of various organisation and 77 placed at the same organization.
3) Seminars & Workshop	<ul style="list-style-type: none"> ● Multidisciplinary International Conference on "Innovative ideas in the fields of Science, Social Sciences and

	<p>Management” dated May 19-24, 2018</p> <ul style="list-style-type: none"> • One Day State Level Workshop for Students on “Research Methods Human Resource, GST & Digital Banking “. dated 02.04.2018 • Solid Waste Management dated 22.02.2018 • Resume Building & Personality Development. dated 02.08.2017 • Career Opportunities in Banking, Insurance & IT Industries. dated 16.09.2017 • Skill Development programmed Basic Banking & Finance. dated 19.12.2017 • E- Commerce. dated 11.05.2018 • Awareness of Banking Operations. dated 12.04.2018 • Macro Economics Applications. date: 07.05.2018 • Resume Writing & Career Counselling. Date: 30.01.2018 • Best out of Waste – Fevicryl Workshop, Date: November 2017 to April 2018. • Group Discussion, Body Language & Personality Development, Date:23.06.2017 to 24.06.2017 • Career Counselling Date: 14.02.2018
4) Collaboration	<p>i) International Level: Collaboration was made by the College with Udayana University, Bali for arranging International Conference</p> <p>ii) National Level: M.O.U. was signed with Udyogini Tech Mahindra foundation for employment based training and placement.</p>

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

<p>i) Campus Placement</p> <p>ii) Skill development programme.</p>
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****Details provided in annexure no III.***

7.4 Contribution to environmental awareness / protection

1. Essay competition was organised on 'Paryavaran Suraksha and Ganesh Utsav' on 22nd August 2017.
2. Plastic banned in College.
3. Seminar was organised under the subject of Environmental studies on 'Solid Waste Management'. An effective session was delivered by Padmashree Dr. Sharad Kale.
4. Exhibition was organised by Health Club on 'Ban on Plastic'
5. Tree Plantation was organised on 5th July, 2018.
6. Cleanliness Programme.
7. Meatless Day was observed on 25th November, 2017.
8. Best out of Waste Workshop were conducted by Pidilite.
9. Road safety session on Traffic Rules and Vehicle Maintenance was conducted.

7.5 Whether environmental audit was conducted? Yes ☐ No ☒

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

STRENGTHS

1. NSS & other extension activities.
2. Introduction of need based activities & skill development.
3. Creation of Job opportunities through Placement Cell.
4. Supporting Administrative staff.
5. Library with Millions of E-Journals, E-Books & Data base.
6. A sense of security amongst parents & students, being Girl's College.
7. Green-Campus.

WEEKNESS

1. Need to strengthen research & consultancy.

OPPORTUNITIES

1. Motivate & develop the students for self employment.
2. Need to strengthen the industry interaction.
3. To prepare students for competitive exams.
4. To organise self defence activities.
5. To inculcate research attitude.

CHALLENGES

1. Privatization of Higher Education.
2. Competitions from New Colleges.
3. To instil research attitude among teachers and students.

8. Plans of institution for next year

1. Optimum use of available resources.
2. Green Audit.
3. Rain Harvesting Project
4. Solar Energy Project
5. LED in College
6. ICT up gradation
7. To organise and participate in Seminars and Workshop.

Name **Mr. Rajesh Kumar Singh**

Signature of the Coordinator, IQAC

Name **Dr. Vasant Pandit Mali**

Signature of the Chairperson, IQAC

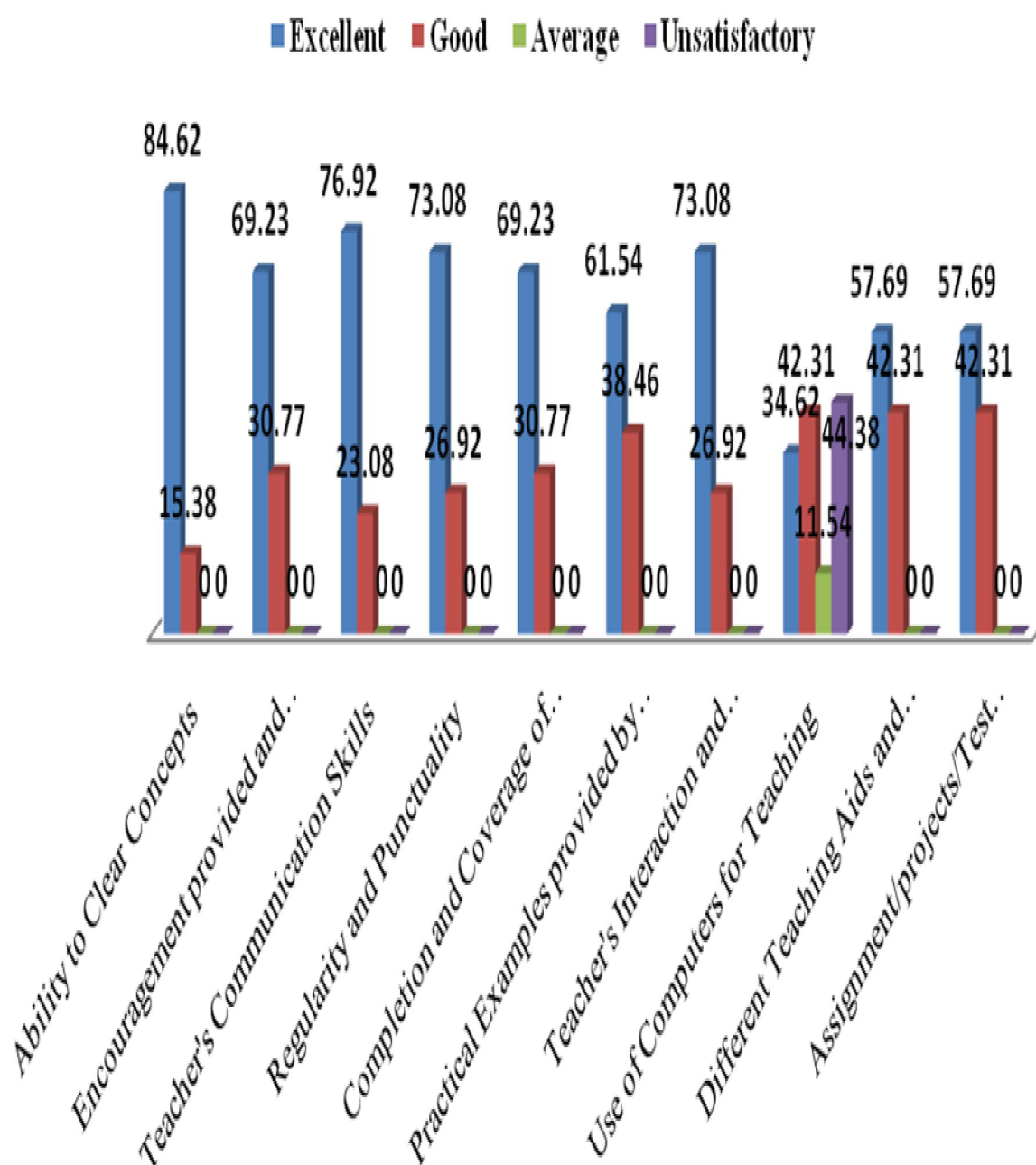
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**Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane
Academic Calendar: 2017-18**

Month	Week	Particulars	Date
June	1	College Reopening	05/06/2017
	2	Sports Meeting	
	3	International Yoga Day	21/06/2017
	4	Personality Development Programme Chatrapati Shahu Maharaj Jayanti	26/06/2017
July	1	Vasantao Naik Jayanti	01/07/2018
		Dindi (Ashadhi Ekadashi)	04/07/2017
		Enrollment for NSS	
	2	Gurupurnima	08/07/2017
	3	Tree Plantation	
August	1	Lokmanya Tilak Jayanti	23/07/2017
		Sahityaratna Annabhau Sathe Jayanti	01/08/2017
		Personality Development Programme	
		Krantishing Nana Patil Jayanti	03/08/2017
		Cyber Crime Awareness	
		Swatch Bharat Abhiyan	
	2		
	3	Independence Day Celebration	15/08/2017
		Sadbhavana Diwas	20/08/2017
	4	Ganpati Festival	25-29/08/2017
		Orientation for NSS	
		Major Dhyanchand Birth Anniversary (Sports Day)	29/08/2017
September	1	Teachers Day	05/09/2017
	2		
	3	Career Awareness Programme	
		Awareness Programme on Organ Donation	
	4	Pandit Din Dayal Upadhaya Jayanti	25/09/2017
October	1	NSS Day	
		Mahatma Gandhi Jayanti and Lal Bahadur Shastri Jayanti	02/10/2017
		Blood Donation Camp	
	2	Internal Exams	
		Vachan Prerna Diwas	15/10/2017
	3	Term End	16/10/2017
		Diwali Vacation	17/10/2017 to 08/11/2017
	4	Vallabh Bhai Patel Jayanti and Rashtriya Ekta Diwas	21/10/2017
		Indira Gandhi Punyatithi and Rashtriya Sankalp Diwas	31/10/2017

November	1		
	2	Second Term Commences	09/11/2017
		Pandit Nehru Jayanti	14/11/2017
	3	Indira Gandhi Jayanti and Rashtriya Ekatmata Diwas	19/11/2017
	4	Constitution Day	26/11/2017
		Mahatma Jyotiba Phule Punyatithi	28/11/2017
December	1	AIDS Awareness	
	2	Sadhubella Week	
	3	Skill Development Programme	
	4	Christmas Vacation	26/12/2017 to 01/01/2018
January	1	Savitribai Phule Jayanti	03/01/2018
		Road Safety Week	
		Jijau Masaheb Jayanti	12/01/2018
	2	Pustak Jatra	
	3		
	4	Netaji Subhash Chandra Bose Jayanti	23/01/2018
		Republic Day Celebration	26/01/2018
		Career Guidance Programme	
February	1		
	2	College Annual Sports Day	
	3	Chatrapati Shivaji Maharaj Jayanti	19/02/2018
	4	Programme on Environment Awareness	
		Marathi Bhasha Diwas	27/02/2018
		Convocation Ceremony	
March	1	Internal Exams	
		Women's Day	08/03/2018
	2	Yashwantrao Chavan Jayanti	12/03/2018
	3		
	4	Shahid Din	23/03/2018
		Environment Awareness Programme	
April	1	State Level Workshop for Students	
	2	Programme by Statistics Department	
		Programme by Economics Department	
		Mahatma Jyotiba Phule Jayanti	11/04/2018
		Dr. Babasaheb Ambedkar Jayanti	14/04/2018
	3		
	4	Mahatma Basweshwar Jayanti	28/04/2018
May	1	Maharashtra Day Celebration	01/05/2018
		Summer Vacation	02/05/2018
	2		
	3	International Conference	
		Anti Terrorism Day	21/05/2018
		Maharana Pratap Singh Jayanti	28/05/2018
	4	Ahilyabai Devi Holkar Jayanti	31/05/2018

Students Feedback Analysis:2017-18



**Sadhubella Education Society's
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane
BEST PRACTICE-I**

TITLE:- “Campus Placement”

OBJECTIVES OF PRACTICE

- Guiding for preparation
- Arranging mock interviews
- Conducting Aptitude test
- Communicating with industries for campus interviews
- Personality Development
- Communication skills & vocabulary
- Resume preparation & Email writing
- Group Discussion
- Interview skills
- Aptitude training & practice tests
- To establish MOU with various corporate for the all round development of students

CONTEXT

The job hunting process in India has improved manifold following continual effort to create multiple opportunities for bidding professionals. Owing to this many organizations are completed to cast a wider net in the job hunting realm via campus placement.

Conducting job interviews within various education institutions gives its students an opportunity to embark on their professional journey with steamed organizations. Students who are either pursuing a college programme or graduating or eligible for such interviews. Many institutions have tie-up with various companies that agree to conduct campus placement to hire deserving students as employee.

THE PRACTICE

a) Aptitude Test :-

- Logical Ability
- Domain Knowledge
- Quantitative Aptitude
- English Competency
- Suitability towards specific skill test

b) Group Discussion :-

- Flow of thought
- Presentations Skills
- Stress Management/ Ability to handle spot light
- Reaction to contrasting thoughts and opinions

c) Technical Interview

- Grasp on domain
- Ability to mold to roll
- Practical Application of Knowledge to real world situation.
- Clarity in thoughts.

d) HR Interview

- Passion to work for company.
- Skill- Soft and Core
- Learning Ability
- Possible red flags with candidates.

EVIDENCE OF SUCCESS:-

Four companies' given node for campus placement to college authorities. The details are as under.

1. **ICICI Bank:-** 45 students participated for campus placement out of which 15 were placed.
2. **ICICI Prudential:-** 46 students participated for campus placement out of which 06 were placed.
3. **Tata Starbuck:-** 200 students participated for campus placement.
4. **Tech Mahindra:-** 77 Students were placed off the campus.

PROBLEMS ENCOUNTERED:-

- Students with rural background do not possess communication skills so they are not being selected.
- Companies are focusing only on metros and city colleges and they are not coming to remote colleges for campus selection.
- Severe competition among colleges.
- Corporates are depending on recruitment agencies for hiring fresh people. The expectations of some of their agencies are not feasible.
- Most candidates feel that these new kids on the block will not be able to provide them with perfect openings that they are looking for in terms of salary as well as job openings.

RESOURCES REQUIRED:-

- College management should have tie-up with industries while starting their courses.
- College may earmark some amounts in their annual budgets for placement activity.
- The institution should create the confident and enthusiastic environment to the student.

BEST PRACTICE-II

TITLE **Skill development programme.**

OBJECTIVES

- 1) To rekindle the passion of art, crafts and products that includes colour and accessories.
- 2) To provide knowledge students with latest trends in the hobby arts and crafts sphere.
- 3) To give students a platform to share their own creations.
- 4) To enhance individuals employability (self-employment) through learning various skills.
- 5) To strengthen competitiveness among students.
- 6) To encourage students to invest in skill development.
- 7) Artistic training for self-employment/ entrepreneurial development.

CONTEXT

A Pidilite industry limited has been creator of various promising brands like fevicol and has been successfully building bonds with an ever expanding network. It has made a commendable contribution in introducing new and innovative craft material to cater to the needs of the aspiring artists and hobbyists through its brand Fevicryl.

Pidilite pioneering spirit encourages its people to think like entrepreneurs and to think beyond convention. This mind set, opportunity to work with unique brands across many industry segments, draws the best talent from the industry. Individuals go beyond the duty to bring to life ideas that they are proud to have and own. The focus is to build a robust talent pipeline and the company offers multiple opportunities within India and Internationally.

We collaborated with Pidilite to provide training and proper guidance to nurture the talent of the budding artists in our students as they come up with innovative product range and prepare our students best for the upcoming industry challenges. This helps students in designing exclusive artifacts that is eye-catching.

PRACTICE

18th and 19th August: Pidilite Session

Best out of waste (skill development) Pidilite industries limited came up with interesting activities for our students. The theme was “Best out of Waste”. This 2 days session was conducted by Mrs. Dhanshreekharkanis.

- On the first day of session that is on 18th august she taught students how to paint on an old T-shirt.
- On the second day of session that is on 19th August she taught students clay modeling on a CD and also different designs that can be made on the CDs and other waste materials like bottles.

12th and 13th October: Pidilite Session

The skill development session taught kids how to make beautiful Diyas, how to make it colorful and artistic using CDs as base, with acrylic painting colour etc. Students got to learn many new things as their main theme was festive decoration.

They got to learn how to make Diya, reflecting lamps and glass painting.

EVIDENCE OF SUCCESS

- 1) On 18th august, 31 students participated in the skill development activity conducted by Pidilite Fevicryl.
- 2) On 19th august, 23 students participated in clay modeling on CDs.
- 3) Students got the Pidilite certificate acknowledgement.
- 4) According to the feedback given by the students they stated that they got to learn new things in best out of waste activity and they expect such session in the future also.
- 5) ‘Fevicryl artist in me’ has asked for MOU in the next academic year 2018-19.
- 6) Students recognized their hidden skills and talents.

PROBLEMS ENCOUNTERED AND RESOURCES REQUIRED

- 1) Expensive items.
- 2) Affordability only to few students.
- 3) Time constraint.
- 4) Students are not aware of their own talent.
- 5) Engaging learners.
- 6) Communicating the value of learning special skills and self-development.