



Sadhubella Education Society's
(Minority Institute)
J. Watumull Sadhubella Girls College
Near Government Dispensary, Ulhasnagar-421001, Dist: Thane

Date:-19/02/2020

Minutes of IQAC Meeting Dated 17/02/2020

The meeting of the IQAC was held on 17/02/2020 at 11.00.am in the College Library.

Following members of the Cell were present.

Sr. No	Name	Designation
1.	Dr. Vasant Pandit Mali	Principal/ Chairman of IQAC
2.	Dr. Dattatraya Kalbande	IQAC Coordinator
3.	Prof. Neetu C.Purswani	Teacher
4.	Ms.Supriya Salvee	Teacher
5.	Ms.Smita Chawak	Teacher
6.	Ms.Sharmila Karve	Teacher
7.	Mr. Rajesh Kumar Singh	Teacher
8.	Mr. Thakur Bhimsingh	Sr. Administrative Officer Representative
9.	Ms. Archana Verma	Administrative Staff Representative
10.	Mr. S.T. Mahajan	Nominee from local society
11.	Darshana Patel	Student Representative
12.	Miss. Kashish Dulani	Alumni Representative
13.	Dr. D'mello John	Employer Nominee
14.	Ms.Arпита Madan	Stakeholders Representative

The meeting was presided over by the Principal of the College. Following matters were discussed as per the Agenda.

At the beginning Principal Dr. Vasant Mali informed to cell Ms. Supriya Salvee resigned from Coordinator of IQAC due to her personal problems/assignments. The teachers discussed on this issue and Ms. Neetu C Purswani, Head of the Department proposed the name of Dr. Dattatraya Kalbande, Librarian for the post of IQAC Coordinator. The Principal after discussion accepted the proposal and the duties of Coordinatorship are given to Dr. Dattatraya Kalbande affect from 05/02/2020.

Agenda No. 01:- To read and confirm the minutes of the last meeting of IQAC held on 23/10/2019.

The IQAC Coordinator, Dr. Dattatraya Kalbande read out the minutes of the Cell's meeting held on 23/10/2019. The Cell confirmed the minutes unanimously.

Agenda No. 02:- Submission of AQAR 2018-19.

The IQAC Coordinator informed the Cell that all AQAR is on the verge of completion for uploading on NAAC Portal as per the new guidelines. After finalization and Management permission AQAR 2018-19 will upload on NAAC Portal.

Agenda No. 03:- Organizing one day Seminar or Symposium on 'IPR, Plagiarism, and Copyrights'.

The Principal of the college, informed the house that a One Day Seminar or conference on 'IPR, Plagiarism and Copyrights will be organize by Department of Commerce in collaboration with any nearby institution for developing collaborative network and sharing resources. Ms. Neetu C Purswani HOD of the commerce Department said that this seminar or conference will be organized in the month of April 2020.

Agenda No. 04:- Organize faculty development programme for teaching or not-teaching staff.

The IQAC Co-ordinator Dr. Dattatraya Kalbande suggested that faculty development or training programme for teaching and non-teaching staff members need to be organize by our college. Therefore cell with the permission of chairperson decided in this academic year organize at least two faculty development programmes, one by Librarian for Library and Information Science professionals and one by under BMS & BCBI Department for the students and faculty members.

Agenda No. 05. Awareness about COVID-19.

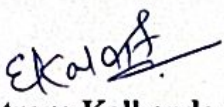
IQAC Coordinator informed to Cell that, COVID-19 are also found in India in last week of January 2020 and as danger situation in Chaina and other countries there is a need to aware our students regarding preventive measures and precautions about COVID-19. Therefore Principal and Chairperson of Green Club informed to the house he will organize one day seminar for students in second week of March 2020.

Agenda No. 05:- Present Status of Self Study Reports.

The Coordinator of IQAC informed the members that the Self Study Report has been prepared as per new pattern. First reading almost finished and related documents collection from the teachers is in process. Cell decided after first reading of SSR again second reading start immediately and finalize SSR as early as possible and upload on NAAC Portal.

Agenda No. 06:- Any other matters with the permission of the chair.

No any other matters discussed in this meeting. The meeting ended with the vote of thanks to the Chair.


Dr. Dattatraya Kalbande

Coordinator IQAC
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001




Dr. Vasant Pandit Mali

Principal
J. Watumull Sadhubella Girls College
Ulhasnagar - 421 001