



SADHUBELLA EDUCATION SOCIETY'S
(Minority Institute)
J. WATUMULL SADHUBELLA GIRLS COLLEGE,
Near Government Dispensary, Ulhasnagar-421001, Dist. Thane

NOTICE

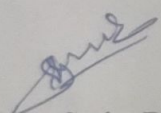
Date: 07/08/2020

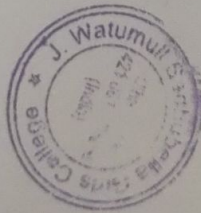
This is to inform all the teaching staff members of BMS-BBI Department that there would be a **DEPARTMENTAL MEETING** on 10th August, 2020 on Virtual Zoom Platform at 11:00 am.

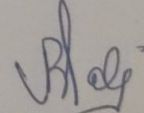
AGENDA OF THE MEETING

1. To understand and discuss about the online teaching method for the academic year.
2. To discuss about the challenges in the online teaching method.
3. To develop skills on handling the online software for the students.
4. To decide the departmental activities for the current semester.
5. Subject allocation to respective teachers.

It is the request to all the teaching staff of BMS - BBI Department to be present at the meeting without fail.


Mrs. Smita D. Chawak
(BMS – BBI Co-ordinator)



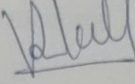
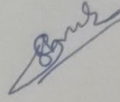
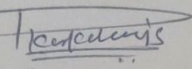
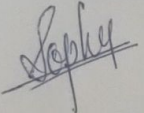
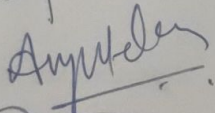
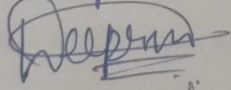
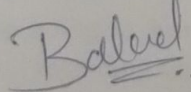
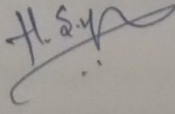

Dr. Vasant P. Mali
(Principal)

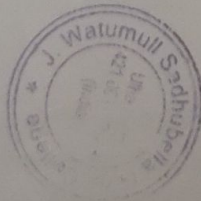
PRINCIPAL
J. Watumull Sadhubella Girls College
Ulhasnagar-421 001



SADHUBELLA EDUCATION SOCIETY'S
(Minority Institute)
J. WATUMULL SADHUBELLA GIRLS COLLEGE,
Near Government Dispensary, Ulhasnagar-421001, Dist. Thane

Members present in the meeting 10th August, 2020 were:

- Dr. Vasant P. Mali – Principal 
- Mrs. Smita D Chawak – Co-ordinator 
- Mrs. Pranjal Karkhanis 
- Ms. Sophy Mathew 
- Ms. Anagha Kotekar 
- Ms. Deepa Makhija 
- Ms. Bhagyashree Lad 
- Mrs. Siya Hassija 





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Near Government Dispensary, Ulhasnagar-421001, Dist. Thane

MINUTES OF THE MEETING

Date: 10/08/2020

Meeting of BMS – BBI Department was conducted on 10th August, 2020 at 11:00 am on Virtual Zoom Platform.

The following members were present in the meeting:

- Dr. Vasant P. Mali – Principal
- Mrs. Smita D Chawak – Co-ordinator
- Mrs. Pranjal Karkhanis
- Ms. Sophy Mathew
- Ms. Anagha Kotekar
- Ms. Deepa Makhija
- Ms. Bhagyashree Lad
- Mrs. Siya Hassija

Following were the proceedings of the meeting:-

Agenda No :- 1 To understand and discuss about the online teaching method for the academic year:

As this semester the students are going to learn and develop through the online platform, different strategies were discussed regarding the changes in the teaching pattern and how to make sure about the quality in the teaching through online platforms.

Agenda No :- 2 To discuss about the challenges in the online teaching method:

Teachers also discussed various challenges that are going to be in the online platform such as no personal touch to the students, Network issues during the lectures, ensuring active student participation of the students.

Agenda No :- 3 To develop skills on handling the online software for students:

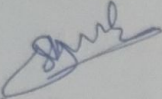
Staff also decided that apart from the regular syllabus completion and the theoretical knowledge, teachers will also help students to learn the software handling and basics of the computer to improve their technical efficiency.

Agenda No :- 4 To decide the departmental activities for the current semester:

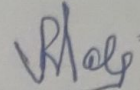
In the meeting the staff also discussed about the different activities to be conducted online for the students for the current academic year.

Agenda No:- 5 Subject allocation to respective teachers:

The teachers were allotted the subjects that they are going to undertake for the current year, ensuring full knowledge impartment to the students.



Mrs. Smita D. Chawak
(BMS – BBI Co-ordinator)



Dr. Vasant P. Mali
(Principal)



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NOTICE

Date: 09/11/2020

This is to inform all the teaching staff members of BMS-BBI Department that there would be a DEPARTMENTAL MEETING on 11th November, 2020 at Room No. 1 at 11:00 am.

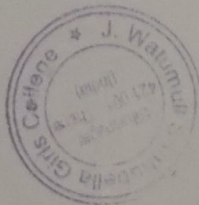
AGENDA OF THE MEETING

1. To read and confirm the minutes of the last meeting.
2. Review the activities of conducted during the semester.
3. Review and evaluate of Students feedback of every teacher.
4. Review the attendance of the students and take the necessary actions.
5. To take students feedback on design and implementation of syllabus.

It is the request to all the teaching staff of BMS - BBI Department to be present at the meeting without fail.

Mrs. Smita D. Chawak
(BMS – BBI Co-ordinator)

Dr. Vasant P. Mali
(Principal)



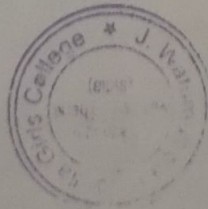
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Members present in the meeting 11th November, 2020 were:

- Dr. Vasant P. Mali – Principal *V. P. Mali*
- Mrs. Smita D Chawak – Co-ordinator *Smita*
- Mrs. Pranjal Karkhanis *Pranjal Karkhanis*
- Ms. Sophy Mathew *Sophy*
- Ms. Anagha Kotekar *Anagha Kotekar*
- Ms. Deepa Makhija *Deepa*
- Mrs. Siya Hassija *Siya Hassija*
- Ms. Arundhati Deshpande *A.M.D.*





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MINUTES OF THE MEETING

Date: 11/11/2020

Meeting of BMS – BBI Department was conducted on 11th November, 2020 at 11:00 am at Room No 1.

The following members were present in the meeting:

- Dr. Vasant P. Mali – Principal
- Mrs. Smita D Chawak – Co-ordinator
- Mrs. Pranjal Karkhanis
- Ms. Sophy Mathew
- Ms. Anagha Kotekar
- Ms. Deepa Makhija
- Mrs. Siya Hassija
- Ms Arundhati Deshpande

Following were the proceedings of the meeting:-

Agenda No:- 1 To read and confirm the minutes of the last meeting:

Meeting was started looking at the minutes of the last meeting. Teachers confirm that the students get hands on in the online teaching. Teachers also discussed the benefits of the online teaching.

Agenda No :- 2 Review the activities of conducted during the semester:

In the meeting the teachers discussed about the departmental activities conducted for the students and the upcoming activities for the semester. Teachers also discussed in which activities the students were highly interested and suggested to conduct these activities again.

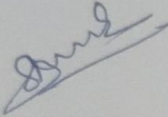
Agenda No :- 3 Review and evaluate of Students feedback of every teacher:

During the semester, students submitted the feedback for the respective subject teachers. The teachers were also instructed to impart real and practical knowledge to the students to keep them updated with the latest news.

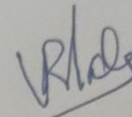
Agenda No :- 4 Review the attendance of the students and take the necessary actions:

In the online session of the learning and teaching, the teachers were told to monitor the attendance of the students and to take the strict action on the students. Students with less than 75% attendance were given strict warnings.

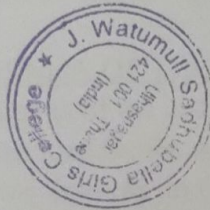
Since there were no other matters to be discussed, the meeting was concluded by Vote of Thanks by Ms. Pranjal Karkhanis.



Mrs. Smita D. Chawak
(BMS – BBI Co-ordinator)



Dr. Vasant P. Mali
(Principal)



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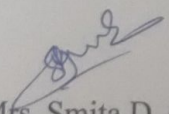
Date: 02/12/2020

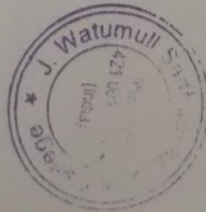
This is to inform all the teaching staff members of BMS-BBI Department that there would be a DEPARTMENTAL MEETING on 5th December, 2020 at Room No. 1 at 11:00 am.

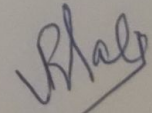
AGENDA OF THE MEETING

1. To read and confirm the minutes of the last meeting.
2. Decide the departmental activities for the upcoming semester.
3. Measures to be taken for slow learners on the basis of last academic year results.
4. Discussion of conducting parent's teacher meeting.
5. Subject allocation to respective teachers.
6. To discuss on different ICT methods to be adopted.

It is the request to all the teaching staff of BMS - BBI Department to be present at the meeting without fail.


Mrs. Smita D. Chawak
(BMS – BBI Co-ordinator)



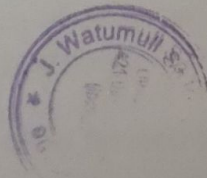

Dr. Vasant P. Mali
(Principal)
PRINCIPAL
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Members present in the meeting 5th December, 2020 were:

- Dr. Vasant P. Mali – Principal *V. Mali*
- Mrs. Smita D Chawak – Co-ordinator *Smita*
- Mrs. Pranjal Karkhanis *P. Karkhanis*
- Ms. Sophy Mathew *Sophy*
- Ms. Anagha Kotekar *Anagha*
- Ms. Deepa Makhija *Deepa*
- Mrs. Siya Hassija *Siya*
- Ms. Arundhati Deshpande *A.M.D.*





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MINUTES OF MEETING

Date: 05/12/2020

Meeting of BMS – BBI Department was conducted on 05th December, 2020 at 11:00 am at Room No 1.

The following members were present in the meeting:

- Dr. Vasant P. Mali – Principal
- Mrs. Smita D Chawak – Co-ordinator
- Mrs. Pranjal Karkhanis
- Ms. Sophy Mathew
- Ms. Anagha Kotekar
- Ms. Deepa Makhija
- Mrs. Siya Hassija
- Ms Arundhati Deshpande

Following were the proceedings of the meeting:-

Agenda No :- 1 To read and confirm the minutes of the last meeting:

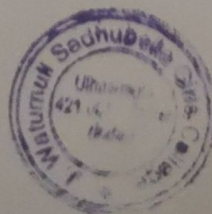
The minutes of last meeting which was conducted on 11th November, 2020 were read and confirmed.

Agenda No :- 2 Decide the departmental activities for the upcoming semester:

Different department activities were discussed to which it was concluded that activities related to student's personality, knowledge and skill development has to be conducted.

Agenda No :- 3 Measures to be taken for slow learners on the basis of last academic year results:

On the basis of last academic performance of student's in exams, certain measures were decided to be taken for improved of such student's learning capabilities by taking remedial lectures and by providing them extra guidance and support throughout the leaning process.



Agenda No :- 4 Discussion of conducting parent's teacher meeting:

It was discussed that the parents teachers meeting would be conducted online. It was decided to conduct this meeting to inform the parents about the college, different departments, curriculum, activities, student's performance and their attendance throughout the academic year.

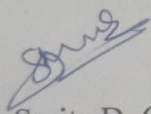
Agenda No :- 5 Subject allocation to respective teachers:

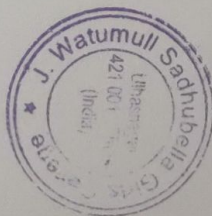
All the teachers were allotted five subjects as per their specialisation and also described the number of total lectures allotted for every subject. Teachers were asked to complete their portion minimum 2 weeks prior to exam.

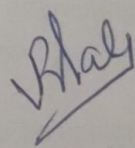
Agenda No :- 6 To discuss on different ICT methods to be adopted:

New teaching learning methods was being planned to be implemented for making the topics simplified and for their easy understanding. It was discussed to teach student's through PPT presentations, games, videos, audios etc.

Since there were no other matters to be discussed, the meeting was concluded by Vote of Thanks by Ms. Anagha Kotekar.


Mrs. Smita D. Chawak
(BMS – BBI Co-ordinator)




Dr. Vasant P. Mali
(Principal)

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NOTICE

Date: 09/02/2021

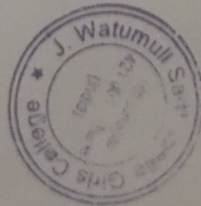
This is to inform all the teaching staff members of BMS-BBI Department that there would be a DEPARTMENTAL MEETING on 12th February, 2021 at Room No. 1 at 11:00 am.

AGENDA OF THE MEETING

1. To read and confirm the minutes of the last meeting.
2. To know the status of Project Work.
3. Review and evaluate student's feedback on every Teacher
4. To check the documentation of every programs conducted for quality enhancement.
5. To check and decide ways to make the online lectures more interesting
6. To analyse the requirements of students from the online learning.

It is the request to all the teaching staff of BMS - BBI Department to be present at the meeting without fail.

Mrs. Smita D. Chawak
(BMS - BBI Co-ordinator)



Dr. Vasant P. Mali
(Principal)

PRINCIPAL

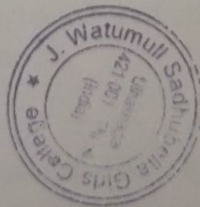
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Members present in the meeting 12th February, 2021 were:

- Dr. Vasant P. Mali – Principal *V. Mali*
- Mrs. Smita D Chawak – Co-ordinator *Smita*
- Mrs. Pranjal Karkhanis *Pranjal Karkhanis*
- Ms. Sophy Mathew *Sophy*
- Ms. Anagha Kotekar *Anagha Kotekar*
- Ms. Deepa Makhija *Deepa Makhija*
- Mrs. Siya Hassija *Siya Hassija*
- Ms. Arundhati Deshpande *A.M.D.*





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MINUTES OF MEETING

Date: 12/02/2021

Meeting of BMS – BBI Department was conducted on 12th February, 2021 at 11:00 am at Room No 1.

The following members were present in the meeting:

- Dr. Vasant P. Mali – Principal
- Mrs. Smita D Chawak – Co-ordinator
- Mrs. Pranjal Karkhanis
- Ms. Sophy Mathew
- Ms. Anagha Kotekar
- Ms. Deepa Makhija
- Mrs. Siya Hassija
- Ms Arundhati Deshpande

Following were the proceedings of the meeting:-

Agenda No :- 1 To read and confirm the minutes of the last meeting:

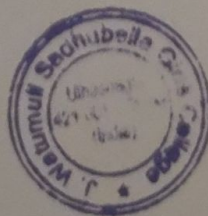
As per the last meeting conducted during start of next semester, every work allotted was cross checked by Co-Ordinator, Mrs. Smita D. Chawak. And also individual work allotted was asked to be completed within stipulated time period. Reviews were also taken on the ICT methods adopted, and how well it facilitated the teaching – learning methods.

Agenda No:- 2 To know the status of Project Work:

During the meeting every teacher were asked about the status of the black book of those student's allotted under their guidance.

Agenda No :- 3 Review and evaluate student's feedback on every Teacher:

Feedback was collected from every student for respective subject teachers. The feedbacks were then reviewed and the measures were taken to improve the teaching skills of every teacher.



Agenda No:- 4 To check the documentation of every programs conducted for quality enhancement:

During the meeting all the documents were checked as per the work allotted to particular teachers. Work that was not completed was asked to get the work complete within a span of one week.

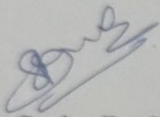
Agenda No :- 5 To check and decide ways to make the online lectures more interesting:

During the meeting different ways were discussed to make the online lectures interesting and interacting. Teachers also discussed how online lectures helps the students to get the extra knowledge of the practical world and cooperate sector.

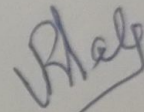
Agenda No :- 6 To analyse the requirements of students from the online learning:

Teachers were asked about the student's expectation and participation in the online learning process. The suggestions and discussions were than reviewed and measures were taken to improve the online learning session.

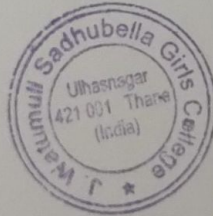
Since there were no other matters to be discussed the meeting was concluded by Vote Of Thanks by Ms. Deepa Makhija.



Mrs. Smita D. Chawak
(BMS – BBI Co-ordinator)



Dr. Vasant P. Mali
(Principal)



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